

INDEPENDENT AUDITORS' REPORT

Members of Council
Borough of Upland
Upland, PA 19015

We have audited the accompanying financial statements included in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, of the Borough of Upland (the Borough) as of December 31, 2021 and for the year then ended.

Management's Responsibility for the Financial Report

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Pennsylvania Department of Community and Economic Development and with the basis of accounting described below; this includes determining that the presentation and the use of the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the modified cash basis financial position of the Borough of Upland as of December 31, 2021 and the revenue it received and expenditures it paid for the year then ended on the prescribed form in conformity with the basis of accounting described below.

Basis of Accounting

The Borough's policy is to prepare its financial statements for inclusion in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and budget laws of the Department of Community and Economic Development, which is a special purpose framework other than accounting principles generally accepted in the United States of America. As permitted by DCED, the Borough of Upland prepares its annual audit and financial report on the modified cash basis of accounting; consequently, certain revenue and related assets are recognized when received rather than when earned and certain expenditures are recognized when paid rather than when the liability is incurred. Additionally, in accordance with the prescribed accounting practices permitted by DCED, the Borough of Upland does not include footnote disclosures. Our opinion is not modified with respect to this matter.

Restriction on Use

This report is intended solely for the information and use of management and the Members of Borough Council of the Borough of Upland and for filing with the Department of Community and Economic Development and the Office of the Prothonotary and should not be used by anyone other than these specified parties.

Mingis, Gutowski & Company, LLP

Media, Pennsylvania
November 29, 2022

**2021 MUNICIPAL ANNUAL AUDIT
AND
FINANCIAL REPORT**

231353 UPLAND BORO, DELAWARE COUNTY



BALANCE SHEET

DCED-CLGS-30 (09-09)

UPLAND BORO, DELAWARE County BALANCE SHEET December 31, 2021

	Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		General Fixed Assets	General Long Term Debt	
Assets and Other Debits										
100-120 Cash and Investments	714,694	1,321,777	744,491	1,780	270,336					3,053,078
140-144 Tax Receivable										
121-129, 145-149 Accounts Receivable (excluding taxes)										
130.00 Due From Other Funds					47,427					285,907
131-139, 150-159 Other Current Assets	34,352	15,529	188,599							
160-169 Fixed Assets										
180-189 Other Debits								1,032,310		1,032,310
Total Assets and Other Debits	749,046	1,337,306	933,090	1,780	317,763			1,032,310		4,371,295

Liabilities and Other Credits					
210-229 Payroll Taxes and Other Payroll Withholdings	42,143				42,143
200-209, 231-239 All Other Current Liabilities	36,366		59,695		96,061
230.00 Due To Other Funds	204,128				204,128

UPLAND BORO, DELAWARE COUNTY
BALANCE SHEET
 December 31, 2021

	Governmental Funds						Fid. Fund	Account Groups		Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		Trust and Agency	General Fixed Assets	
Liabilities and Other Credits										
260-269 Long-Term-Liabilities									95,606	95,606
240-259 Current Portion of Long-Term Debt and Other Credits									936,704	936,704
Total Liabilities and Other Credits	282,637				59,695				1,032,310	1,374,642

Fund and Account Group Equity	
281-284 Contributed Capital	
290.00 Investment in General Fixed Assets	
270-289 Fund Balance / Retained Earnings on 12/31	466,409
291-299 Other Equity	
Total Fund and Account Group Equity	466,409

TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY	4,371,295
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UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2021

	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Interest, Rents and Royalties								
341.00	Interest Earnings	71	488	91				650
342.00	Rents and Royalties	18,000			1,002,008			1,020,008
	Total Interest, Rents and Royalties	18,071	488	91	1,002,008			1,020,658

Federal								
351.03	Highways and Streets							
351.09	Community Development							
351.00	All Other Federal Capital and Operating Grants	174,346						174,346
352.01	National Forest							
352.00	All Other Federal Shared Revenue and Entitlements							
353.00	Federal Payments in Lieu of Taxes							
	Total Federal	174,346						174,346

State								
354.03	Highways and Streets							
354.09	Community Development							
354.15	Recycling / Act 101							
354.00	All Other State Capital and Operating Grants	43,390						43,390
355.01	Public Utility Realty Tax (PURTA)							
355.02-355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		80,943					80,943
355.04	Alcoholic Beverage Licenses							
355.05	General Municipal Pension System State Aid	124,729						124,729
355.07	Foreign Fire Insurance Tax Distribution	14,447						14,447
355.08	Local Share Assessment/Gaming Proceeds							
355.09	Marcellus Shale Impact Fee Distribution							

UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2021

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service			

REVENUES

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service							
	Total Charges for Service	837,234	1,281					838,515

Unclassified Operating Revenues								
383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors	32,936	16,918					49,854
388.00	Fiduciary Fund Pension Contributions							
389.00	All Other Unclassified Operating Revenues	2,365						2,365
	Total Unclassified Operating Revenues	35,301	16,918					52,219

Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition							
392.00	Interfund Operating Transfers	401,475			123,202			524,677
393.00	Proceeds of General Long-Term Debt							
394.00	Proceeds of Short Term-Debt							

UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2021

	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		

REVENUES

Other Financing Sources							
395.00	Refunds of Prior Year Expenditures		246,820				246,820
	Total Other Financing Sources	401,475	246,820	123,202			771,497

TOTAL REVENUES

4,253,904	123,260	246,911	123,202	1,002,008			5,749,285
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EXPENDITURES

General Government							
400.00	Legislative (Governing) Body	16,250					16,250
401.00	Executive (Manager or Mayor)	44,269					44,269
402.00	Auditing Services / Financial Administration	28,607					28,607
403.00	Tax Collection	9,760					9,760
404.00	Solicitor / Legal Services	93,176					93,176
405.00	Secretary / Clerk	49,893					49,893
406.00	Other General Government Administration	266,972					266,972
407.00	IT-Networking Services-Data Processing						
408.00	Engineering Services	70,415					70,415
409.00	General Government Buildings and Plant	174,167					174,167
	Total General Government	753,509					753,509

Public Safety

410.00	Police	1,456,627					1,456,627
411.00	Fire	90,093					90,093
412.00	Ambulance / Rescue						
413.00	UCC and Code Enforcement	151,933					151,933

UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2021

Governmental Funds					Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only	

EXPENDITURES

Public Safety								
414.00	Planning and Zoning							
415.00	Emergency Management and Communications							
416.00	Militia and Armories							
417.00	Examination of Licensed Occupations							
418.00	Public Scales (weights and measures)							
419.00	Other Public Safety							
	Total Public Safety	1,698,653						1,698,653

Health and Human Services		
420.00-425.00	Health and Human Services	950
	Total Health and Human Services	950

Public Works - Sanitation		
426.00	Recycling Collection and Disposal	
427.00	Solid Waste Collection and Disposal (garbage)	473,143
428.00	Weed Control	
429.00	Wastewater / Sewage Treatment and Collection	
	Total Public Works - Sanitation	473,143

Public Works - Highways and Streets		
430.00	General Services - Administration	163,288
431.00	Cleaning of Streets and Gutters	
432.00	Winter Maintenance - Snow Removal	
433.00	Traffic Control Devices	
434.00	Street Lighting	34,206
	Total Public Works - Highways and Streets	163,288

**UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2021

	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		

EXPENDITURES

Culture and Recreation								
455.00	Shade Trees							
456.00	Libraries							
457.00	Civil and Military Celebrations							
458.00	Senior Citizens' Centers							
459.00	All Other Culture and Recreation		184,194					184,194
	Total Culture and Recreation	30,909	184,194					215,103

Community Development								
461.00	Conservation of Natural Resources							
462.00	Community Development and Housing			853,162				853,162
463.00	Economic Development							
464.00	Economic Opportunity							
465-469	All Other Community Development							
	Total Community Development			853,162				853,162

Debt Service								
471.00	Debt Principal (short-term and long-term)			93,480				93,480
472.00	Debt interest (short-term and long-term)			29,514				29,514
475.00	Fiscal Agent Fees							
	Total Debt Service			122,994				122,994

Employer Paid Benefits and Withholding Items								
481.00	Employer Paid Withholding Taxes and Unemployment Compensation	128,333				13,984		142,317
482.00	Judgments and Losses							
483.00	Pension / Retirement Fund Contributions							

UPLAND BORO, DELAWARE County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2021

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency		

EXPENDITURES

Employer Paid Benefits and Withholding Items

484.00	Worker Compensation Insurance	122,885							122,885
487.00	Other Group Insurance Benefits	203,154							203,154
	Total Employer Paid Benefits and Withholding Items	454,372			13,984				468,356

Insurance

486.00	Insurance, Casualty, and Surety	510,954			54,206				565,160
	Total Insurance	510,954			54,206				565,160

Unclassified Operating Expenditures

488.00	Fiduciary Fund Benefits and Refunds Paid								
489.00	All Other Unclassified Expenditures	914							914
	Total Unclassified Operating Expenditures	914							914

Other Financing Uses

491.00	Refund of Prior Year Revenues	246,820							246,820
492.00	Interfund Operating Transfers	123,202	200,000	465	201,010				524,677
493.00	All Other Financing Uses								
	Total Other Financing Uses	370,022	200,000	465	201,010				771,497

TOTAL EXPENDITURES

4,490,920	384,194	123,459	1,122,362						6,120,935
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES

-237,016	-260,934	-257	-120,354	246,911					-371,650
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UPLAND BORO

December 31, 2021

DEBT STATEMENT

OUTSTANDING BONDS AND NOTES

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (YYYY)	Maturity Year (YYYY)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
Note A-2	Note	2012	2032	652,000	652,000		48,000		604,000		604,000
Note	Note	2009	2029	850,000	473,791		45,480		428,311		428,311
Revenue Bonds and Notes											
Lease Rental Debt											
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding

1,032,311

Capitalized lease obligations

0

Net debt

1,032,311

**UPLAND BORO, DELAWARE County
STATEMENT OF CAPITAL EXPENDITURES**

December 31, 2021

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire		66,900	66,900
Gas System			
General Government	2,588	7,436	10,024
Health			
Housing	9,257		9,257
Libraries			
Mass Transit			
Parks	6,450		6,450
Police	49,762		49,762
Recreation			
Sewer			
Solid Waste			
Streets / Highways	38,667	4,450	43,117
Water			
Other: _____			
TOTAL CAPITAL EXPENDITURES	106,724	76,786	185,510

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

1,696,858

December 31, 2021

NOTES / COMMENTS

Balance sheet includes the following amounts in escrow funds: \$34,352 in the General Fund reported as "Other Current Asset" and "Other Current Liability". \$47,427 in the Enterprise Fund reported as "Other Current Asset" and "Other Current Liability".

Balance sheet includes the following amount in credit card liability : \$2,014 reported as "Other Current Liability".

Balance sheet includes the following amounts in Due From General Fund: \$15,529 in the Special Revenue Fund reported as "Other Current Asset" . \$188,599 in the Capital Projects Fund reported as "Other Current Asset".

Pension information has been omitted from the Fiduciary Fund because the independent audit firm was not engaged to audit the Pension Fund.