

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PENNSYLVANIA  
Financial Report  
December 31, 2024**

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PENNSYLVANIA**  
**December 31, 2024**

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**BOROUGH OF CHALFONT  
BUCKS COUNTY, PENNSYLVANIA  
December 31, 2024**

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## **Independent Auditors' Report**

To the Borough Council  
Borough of Chalfont  
Chalfont, Pennsylvania

### **Report on Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Borough of Chalfont, Bucks County, Pennsylvania (the Borough), as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Borough of Chalfont, Bucks County, Pennsylvania, as of December 31, 2024, and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report.

We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

The Borough's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required information on pages 4 through 13 and 51 through 52 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*DunlapSLK, PC*

Chalfont, Pennsylvania  
March 7, 2025

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

Our discussion and analysis of Chalfont Borough's financial performance provides an overview of the Borough's financial activities for the year ended December 31, 2024. Please read it in conjunction with the Borough's financial statements, which begin on page 14.

**FINANCIAL HIGHLIGHTS**

- Chalfont Borough's net position decreased \$404,843, as a result of this year's operations.
- The total cost of all Chalfont Borough's programs for the year ended December 31, 2024, was \$3,674,273 compared to \$3,313,615 for 2023.

**USING THIS REPORT**

This report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities on pages 14-15 provide information about the activities of Chalfont Borough (the Borough) as a whole and present a longer-term view of the Borough's finances. Fund financial statements start on page 16. For governmental activities, these statements tell how the Borough's services were financed in the short-term as well as what remains for future spending. Fund financial statements also report Chalfont Borough's operations in more detail than the government-wide statements by providing information about the Borough's major funds. The remaining statements provide financial information about activities for which the Borough acts solely as a trustee or agent for the benefit of those outside the government.

**Reporting on Chalfont Borough as a Whole**

The Statement of Net Position and Statement of Activities report information about the Borough as a whole and about its activities in a way that helps answer the question of whether or not the Borough is better or worse off as a result of the year's activities. These statements include all assets and deferred outflows, and liabilities and deferred inflows using the accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. These statements report the Borough's net position and changes in them. The Borough's net position (the difference between assets and deferred outflows, and liabilities and deferred inflows) provide a measurement of the Borough's financial health, or financial position. Over time, increases or decreases in net position are an indicator of whether the Borough's financial health is improving or deteriorating.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**USING THIS REPORT (continued)**

**Reporting Significant Funds**

The fund financial statements begin on page 16 and provide detailed information about the most significant funds, not Chalfont Borough as a whole. Some funds are required to be established by State law. However, the Borough Council established many other funds to help it control or manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grant, and other money.

Chalfont Borough's basic services are reported in governmental funds, which focus on how money flows in and out of those funds and the balances left at year-end that are available for spending. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be converted to cash. The governmental fund statements provide a detailed short-term view of the Borough's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the Borough programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds are described in a reconciliation at the end of the fund financial statements.

**The Borough as a Trustee**

Chalfont Borough is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for escrow deposits received from developers, businesses, and individuals for legal and engineering fees. All of the Borough's fiduciary activities are reported in separate Statements of Fiduciary Net Position and Changes in Fiduciary Net Position on pages 22 and 23. These activities are excluded from the Borough's other financial statements because the Borough cannot use these assets to finance its operations. Chalfont Borough is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**THE BOROUGH AS A WHOLE**

The Statement of Net Position provides an overview of Chalfont Borough's assets, deferred outflows, liabilities, deferred inflows, and net position. Over time, this statement will provide a good indicator of the Borough's fiscal health.

**Table 1**  
**Net Position**

	2024	2023	\$ Change	% Change
Capital Assets	\$ 7,769,654	\$ 7,964,322	\$ (194,668)	(2.44)%
Equity Interest in Joint Venture	1,697,633	1,697,633	-	0.00%
Other Assets and Fair Value of Interest Rate Swap	5,152,979	5,523,684	(370,705)	(6.71)%
<b>Total Assets</b>	<b>14,620,266</b>	<b>15,185,639</b>	<b>(565,373)</b>	<b>(3.72)%</b>
Long-Term Liabilities	2,280,584	2,409,898	(129,314)	(5.37)%
Other Liabilities	197,919	269,591	(71,672)	(26.59)%
<b>Total Liabilities</b>	<b>2,478,503</b>	<b>2,679,489</b>	<b>(200,986)</b>	<b>(7.50)%</b>
Net Deferred Inflows	556,964	516,508	40,456	7.83%
<b>Net Position</b>				
Invested in Capital Assets, Net of Related Debt	5,597,654	5,667,322	(69,668)	(1.23)%
Restricted	3,350,297	3,479,004	(128,707)	(3.70)%
Unrestricted	2,636,848	2,843,316	(206,468)	(7.26)%
<b>Total Net Position</b>	<b>\$ 11,584,799</b>	<b>\$ 11,989,642</b>	<b>\$ (404,843)</b>	<b>(3.38)%</b>

The total net position of the Borough shown above is approximately \$11.6 million. Net position decreased by 3.38% in 2024.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**THE BOROUGH AS A WHOLE (continued)**

**Table 2**  
**Changes in Net Position**

	<u>2024</u>	<u>2023</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Program Revenues</b>				
General Government	\$ 120,798	\$ 127,520	\$ (6,722)	(5.27)%
Police	6,130	7,640	(1,510)	(19.76)%
Fire	34,066	34,426	(360)	(1.05)%
Code Enforcement	81,360	70,694	10,666	15.09%
Highway Maintenance	217,868	647,152	(429,284)	(66.33)%
Traffic Signals and Street Lighting	427	3,738	(3,311)	(88.58)%
Parks and Recreation	249,971	25,586	224,385	876.98%
<b>General Revenues</b>				
Real Estate Taxes	1,120,507	968,702	151,805	15.67%
Transfer Taxes	196,742	190,542	6,200	3.25%
Earned Income Taxes	1,103,433	1,133,985	(30,552)	(2.69)%
Local Services Tax	56,345	55,378	967	1.75%
Interest and Rents	74,293	219,946	(145,653)	(66.22)%
Miscellaneous	7,690	21,463	(13,773)	(64.17)%
<b>Total Revenues (forwarded)</b>	<u>\$ 3,269,630</u>	<u>\$ 3,506,772</u>	<u>\$ (237,142)</u>	<u>(6.76)%</u>

(Table 2 continues on the next page.)

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**THE BOROUGH AS A WHOLE (continued)**

**Table 2**  
**Changes in Net Position**

	<u>2024</u>	<u>2023</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Revenues (forwarded)</b>	<u>\$ 3,269,630</u>	<u>\$ 3,506,772</u>	<u>\$ (237,142)</u>	(6.76)%
<b>Program Expenses</b>				
Legislative	7,676	6,797	879	12.93%
Executive	442,119	409,666	32,453	7.92%
Finance and Tax Collection	161,758	161,497	261	0.16%
Professional Services	169,154	85,818	83,336	97.11%
General Government	505,506	463,091	42,415	9.16%
Police	1,446,270	1,352,263	94,007	6.95%
Fire	166,657	164,088	2,569	1.57%
Code Enforcement	62,676	68,281	(5,605)	(8.21)%
Highway Maintenance	499,722	418,255	81,467	19.48%
Snow and Ice Removal	33,351	1,330	32,021	2407.59%
Traffic Signals and Street Lighting	12,450	15,341	(2,891)	(18.84)%
Parks and Recreation	162,134	162,188	(54)	(0.03)%
Community Development	5,000	5,000	-	0.00%
<b>Total Expenses</b>	<u>3,674,473</u>	<u>3,313,615</u>	<u>360,858</u>	10.89%
<b>Change in Net Position</b>	<u>\$ (404,843)</u>	<u>\$ 193,157</u>	<u>\$ (598,000)</u>	309.59%

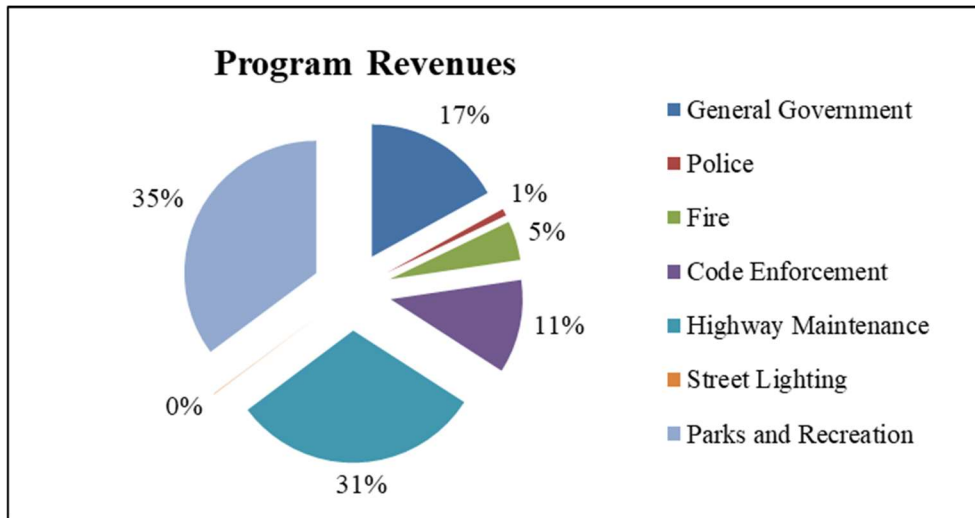
**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**THE BOROUGH AS A WHOLE (continued)**

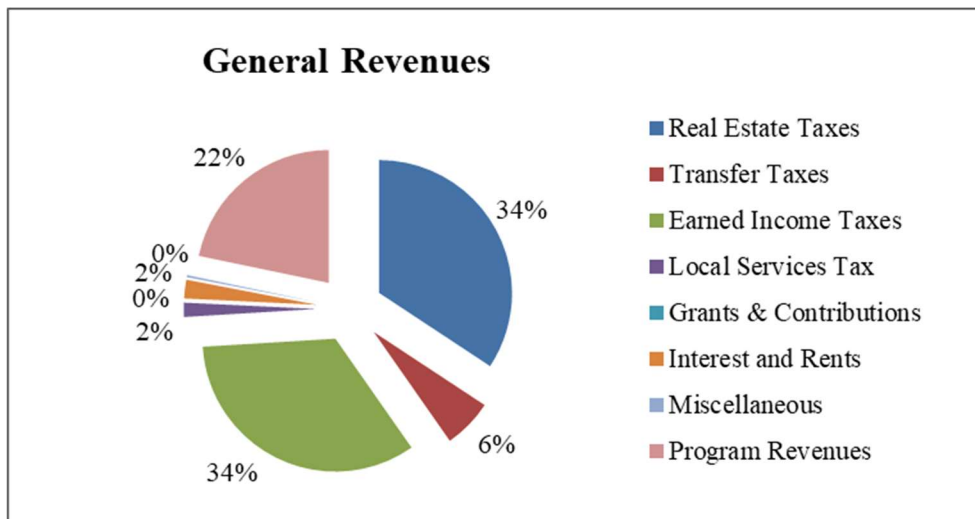
**Revenue Overview**

In 2024, General Fund millage increased 2.0 mills above the previous year; from 18.25 mills to 20.25 mills. Millage was allocated as follows: 15.25 mills for the general fund, 3.25 mills for the debt service, 1.25 mills for fire protection, and 0.50 mills for ambulance services. Total revenues decreased 6.76% or \$237,142 from the prior year. This decrease in revenue is due to the fact that the Borough had lower highway maintenance program revenue, as some larger grants were received in 2023.

**Figure 1**



**Figure 2**



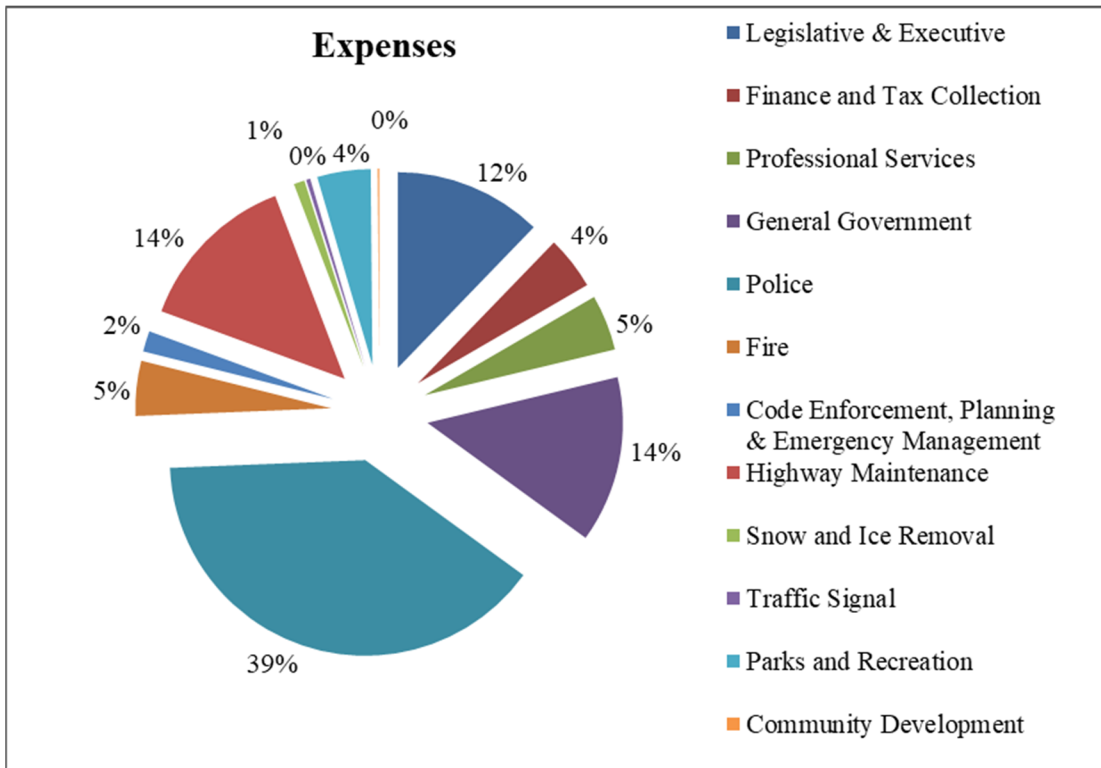
**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**THE BOROUGH AS A WHOLE (continued)**

**Expense Overview**

Total expenses in all categories were \$3,674,473. The largest areas of expense were Police, General Government and Highway Maintenance. Expenses increased \$360,858 or 10.89% from the prior year. Police line expenses were higher by approximately \$94,000 compared to 2023, due to increases in the regional police payments, and Professional Services and Highway Maintenance increased \$83,000 and \$81,000, respectively, over previous year numbers.

**Figure 3**



**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**ITEMS OF GENERAL INTEREST**

**Water**

Residents and businesses of the Borough are served by Aqua Pennsylvania.

**Waste Water**

Residents and businesses of the Borough are principally served by the Chalfont New Britain Township Joint Sewer Authority (CNBTJSA) and on-lot sewage disposal systems. The Council appoints three members of the six-member Board of the CNBTJSA. The CNBTJSA operates as a separate business entity. The Borough has no financial or management control of the sewer authorities other than that noted above.

**Sanitation**

In March 2023, the Borough contracted with Republic Services to provide for trash and recycling pickup for Chalfont Borough residents. The contract has a June 1<sup>st</sup> renewal date and Republic Services bills and collects for this service. The contract has a 3-year renewal with options for two more years. The June 1, 2024, standard contract rate was \$409.52 per household per year. Household trash is picked up once a week on Tuesday. Residents may dispose of six bags of trash and yard waste per pick up, plus one bulk item per week. The recycling pickup day is the same day, plus there are one spring and three fall leaf collection days.

**Fire and Ambulance**

Residents and businesses of the Borough are served by the Chalfont Fire Company, Dublin Fire Company, Warrington Fire Company, Doylestown Fire Company, and Hilltown Fire Company in designated districts. There are mutual aid agreements and central dispatching throughout the area. The Chalfont Ambulance separated from the Chalfont Fire Company several years ago and is now called Chalfont Emergency Medical Services (EMS). The EMS provides ambulance services, as do Central Bucks Ambulance, Warrington Ambulance, VMSC, and Hilltown QRS. Chalfont Fire Company receives 1.25 mills Fire Protection Tax from the Borough, and Chalfont EMS receives 0.50 mills for protection services. Additionally, Council approved distributing 25% of Local Services Tax receipts to the EMS and 25% to the Chalfont Fire Company. The Borough had no other financial or management control of the fire companies or ambulance services.

**Public Facilities**

The Borough owns eight neighborhood parks along with scattered open space parcels. The Borough municipal building is located at 40 North Main Street and was purchased in 1984. The original building was built in 1925, with an addition built in 1997, and is generally in good condition. The public works department is located at 500 North Main Street which was purchased in 1981 and has several serviceable garages and storage buildings. The Borough also owns 101 N. Main Street, which was purchased in 2014 and redeveloped in 2019 to construct a parking lot and commercial space. In 2022, the Borough also purchased 20 Kerns Avenue to be developed into a future parking area for downtown businesses.

**Police Services**

Effective March 28, 2016, the Borough joined with two neighboring municipalities (Doylestown Borough and New Britain Borough) to form the Central Bucks Regional Police Department (CBRPD). The CBRPD provides local police services to all participating municipalities and is located at 229 North Broad Street, Doylestown, PA 18901. The costs to operate CBRPD are funded by contributions from each municipality. The percentage share from each is based on total population, average number of calls and crimes, and total road miles. The Borough contributed \$1,446,270 for 2024 for operating expenses and pension contributions.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**ANALYSIS OF INDIVIDUAL FUNDS**

**Capital Reserve Fund**

This fund was set up a number of years ago to account for funds set aside for capital projects. In 2001, the Borough sold its water department to Philadelphia Suburban Water, now called Aqua Pennsylvania. The proceeds of approximately \$4.2 million were put into this fund to be used for capital improvements. Currently the Borough is using the interest from this money to help balance the budget.

**Other Funds**

This category includes Fire Tax, Liquid Fuels and Capital Fund. Each of these funds had routine and unremarkable results during 2024.

**Pension Plans**

Fulltime Non-Uniform Borough employees participate in Non-Uniformed Defined Contribution Pension Plan. The Borough's pension investments advisor is CBIZ InR. The Borough also furnishes an IRS Section 457 deferred compensation retirement plan to its employees. Eight current employees participate in the plan.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

The Borough has \$5,597,654 invested in Capital Assets, Net of Related Debt. Infrastructure assets acquired prior to January 1, 2004, and the related accumulated depreciation and depreciation expense are not included in this report.

**Discussion of Future Plans**

The Borough plans and conducts a reconstruction streets program approximately every other year. The current scheduled project is the storm water pipe replacement and paving of Castlewood Drive and Woodview Drive and repaving of Hopkins Circle during 2025.

Additionally, the Borough has received a \$225,000 grant from the Commonwealth Financing Authority (CFA) to construct a trail that runs along the Northern Neshaminy Stream from the Lindenfield Parkway Bridge to Hillcrest Avenue. It is anticipated that the trail construction will begin this summer, with a fall completion target.

Two storm water reimbursement DCED grants were awarded on December 19, 2023. First, the Borough was awarded a Covid-19 ARPA Pennsylvania Small Water & Sewer Grant, with an 85% award of \$423,805 and a 15% match of \$74,789, for Castlewood Drive storm pipe and pavement replacement. Next, a Covid-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Grant with a 50% award of \$454,510 and a 50% match of \$227,255 for Woodview Drive storm pipe and pavement replacement. These projects are expected to commence in 2025.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Management's Discussion and Analysis (Unaudited)**  
**Year Ended December 31, 2024**

**CAPITAL ASSETS AND DEBT ADMINISTRATION (continued)**

**Discussion of Future Plans (continued)**

While specific sites have to be finalized, it is expected that additional open space land will be acquired or controlled under the land preservation programs and development agreements. In certain cases, donors of conservation easements or land can receive personal income tax credits for the value of their donation. The Borough will pursue such donations in the coming years, in addition to its other preservation efforts.

**CONTACTING THE BOROUGH'S FINANCIAL MANAGEMENT TEAM**

This Management Discussion and Analysis is intended to provide our citizens, taxpayers, customers, investors and creditors with a general, plain English overview of important financial matters. For questions on the Discussion and Analysis, please contact Borough Manager/Borough Treasurer, Shawn Curran at 215-822-7295, extension 201.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Statement of Net Position**  
**December 31, 2024**

**Assets**

Current Assets

Cash	\$ 1,064,639
Investments	3,005,283
Grants and Other Receivables	30,845
Current Portion of Leases Receivable	138,849
Taxes Receivable	424,072
Total Current Assets	4,663,688

Noncurrent Assets

Net Capital Assets	7,769,654
Equity Interest in Joint Venture	1,697,633
Leases Receivable	203,277
Right of Use Asset - Subscriptions	46,308
Fair Value of Interest Rate Swap	239,706
Total Noncurrent Assets	9,956,578

<b>Total Assets</b>	<b>14,620,266</b>
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**Liabilities**

Current Liabilities

Current Portion of General Obligation Notes Payable	127,000
Current Portion of Subscription Liabilities	5,143
Accounts Payable and Accrued Expenses	62,653
Due to Fiduciary Funds	3,123
Total Current Liabilities	197,919

Noncurrent Liabilities

General Obligation Notes Payable	2,045,000
Subscription Liabilities	43,784
Permit Deposit	172,180
Accrued Compensated Absences	19,620
Total Noncurrent Liabilities	2,280,584

<b>Total Liabilities</b>	<b>2,478,503</b>
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**Deferred Inflows of Resources**

Deferred Rental Receipts	317,258
Accumulated Increase in Fair Value of of Interest Rate Swap	239,706
Total Deferred Inflows of Resources	556,964

**Net Position**

Invested in Capital Assets, Net of Related Debt	5,597,654
Restricted for	
Capital Projects	3,047,500
Other Purposes	302,797
Unrestricted	2,636,848
Total Net Position	<b>\$ 11,584,799</b>

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Statement of Activities**  
**Year Ended December 31, 2024**

Functions/Programs	Expenses	Program Revenue			Net (Expense)
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Changes in Net Assets
					Governmental Activities
Governmental Activities					
General Government					
Legislative	\$ 7,676	\$ -	\$ -	\$ -	\$ (7,676)
Executive	442,119	-	-	-	(442,119)
Finance and Tax Collection	161,758	23,990	-	-	(137,768)
Professional Services	169,154	-	-	-	(169,154)
General Government	505,506	69,499	27,309	-	(408,698)
Public Safety					
Police	1,446,270	6,130	-	-	(1,440,140)
Fire	166,657	-	34,066	-	(132,591)
Code, Planning and Zoning	62,676	81,360	-	-	18,684
Highways					
Highway Maintenance	499,722	-	217,868	-	(281,854)
Snow and Ice Removal	33,351	-	-	-	(33,351)
Traffic Signals and Street Lighting	12,450	427	-	-	(12,023)
Parks and Recreation	162,134	-	-	249,971	87,837
Community Development	5,000	-	-	-	(5,000)
Total Governmental Activities	<u>\$ 3,674,473</u>	<u>\$ 181,406</u>	<u>\$ 279,243</u>	<u>\$ 249,971</u>	<u>(2,963,853)</u>
					General Revenues
					Real Estate Taxes
					1,120,507
					Real Estate Transfer Taxes
					196,742
					Earned Income Taxes
					1,103,433
					Local Services Taxes
					56,345
					Investment Gains and Rents
					74,293
					Miscellaneous
					7,690
					<u>Total General Revenues</u>
					<u>2,559,010</u>
					Change in Net Position
					(404,843)
					Net Position, Beginning of Year
					<u>11,989,642</u>
					Net Position, End of Year
					<u>\$ 11,584,799</u>

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2024**

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Capital Fund</u>
<b>Assets</b>			
Cash	\$ 723,305	\$ -	\$ 42,317
Investments	-	3,005,283	-
Grants Receivable and Other Assets	30,845	-	-
Taxes Receivable	420,720	-	-
Leases Receivable	342,126	-	-
Due from Other Funds	100	-	-
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total Assets</b>	<u><u>\$ 1,517,096</u></u>	<u><u>\$ 3,005,283</u></u>	<u><u>\$ 42,317</u></u>
 <b>Liabilities and Fund Balances</b>			
Liabilities			
Accounts Payable	\$ 44,725	\$ -	\$ -
Accrued Wages and Payroll Withholdings	17,174	-	-
Due to Other Funds	4,305	-	100
Total Liabilities	<u>66,204</u>	<u>-</u>	<u>100</u>
 Deferred Inflows of Resources			
Deferred Rental Receipts	316,880	-	-
Deferred Tax Receipts	212,374	-	-
Total Deferred Inflows of Resources	<u>529,254</u>	<u>-</u>	<u>-</u>
 Fund Balances			
Restricted	-	-	-
Committed	-	3,005,283	42,217
Unassigned	921,638	-	-
Total Fund Balances	<u>921,638</u>	<u>3,005,283</u>	<u>42,217</u>
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total Liabilities and Fund Balances</b>	<u><u>\$ 1,517,096</u></u>	<u><u>\$ 3,005,283</u></u>	<u><u>\$ 42,317</u></u>

See notes to financial statements.

<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 299,017	\$ 1,064,639
-	3,005,283
-	30,845
3,352	424,072
-	342,126
1,182	1,282
<u>\$ 303,551</u>	<u>\$ 4,868,247</u>

\$ 754	\$ 45,479
-	17,174
-	4,405
<u>754</u>	<u>67,058</u>

-	316,880
3,049	215,423
<u>3,049</u>	<u>532,303</u>

299,748	299,748
-	3,047,500
-	921,638
<u>299,748</u>	<u>4,268,886</u>

<u>\$ 303,551</u>	<u>\$ 4,868,247</u>
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**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Reconciliation of Total Governmental Fund Balances to**  
**Net Position of Governmental Activities**  
**December 31, 2024**

Total Governmental Fund Balances	\$ 4,268,886
Amounts Reported for Governmental Activities in the Statement of Net Assets Are Different Because	
Capital Assets Used in Governmental Activities Are Not Financial Resources, and Therefore Not Reported in Funds, Net of Accumulated Depreciation of \$6,108,103.	7,769,654
Equity Interest in Joint Venture are Not Financial Resources, and Therefore Not Reported in Funds.	1,697,633
Right of Use Asset - Subscriptions is Not a Financial Resource, and Therefore Not Reported in Funds.	46,308
Other Long-Term Assets Are Not Available to Pay Current Period Expenditures, and Therefore Are Deferred in the Funds.	
Taxes Receivable	215,045
Fair Value of Interest Rate Swap	239,706
Deferred Inflows of Resources Are Not Available in the Current Period	
Accumulated Increase in Fair Value of Interest Rate Swap	(239,706)
Long-Term Liabilities Are Not Due and Payable in the Current Period, and Therefore Are Not Reported in the Funds.	
General Obligation Notes Payable	(2,172,000)
Subscription Liability	(48,927)
Accrued Compensated Absences	(19,620)
Permit Deposit	(172,180)
Net Position of Governmental Activities	<u><u>\$ 11,584,799</u></u>

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**Year Ended December 31, 2024**

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Capital Fund</u>
<b>Revenues</b>			
Taxes	\$2,242,041	\$ -	\$ -
Intergovernmental	153,897	-	249,971
Fines, Licenses and Permits	75,629	-	-
Charges for Services	105,777	-	-
Investment Income (Loss) and Rents	167,482	(105,207)	1,920
Miscellaneous	3,399	-	25,000
<b>Total Revenues</b>	<u>2,748,225</u>	<u>(105,207)</u>	<u>276,891</u>
<b>Expenditures</b>			
General Government	870,409	-	-
Public Safety	1,558,123	-	5,865
Public Works	460,309	-	1,836
Parks and Recreation	27,983	-	-
Community Development	5,000	-	-
Debt Service - Principal	4,894	-	-
Debt Service - Interest	847	-	-
Capital Expenditures	9,006	-	356,606
Miscellaneous Governmental	41,333	-	-
<b>Total Expenditures</b>	<u>2,977,904</u>	<u>-</u>	<u>364,307</u>
Excess (Deficiency) of Revenues Over Expenditures			
Before Other Financing Sources (Uses)	(229,679)	(105,207)	(87,416)
Other Financing Sources (Uses)			
Transfers In (Out)	<u>72,100</u>	<u>(72,100)</u>	<u>-</u>
Net Change in Fund Balances	(157,579)	(177,307)	(87,416)
Fund Balances			
Beginning of Year	<u>1,079,217</u>	<u>3,182,590</u>	<u>129,633</u>
End of Year	<u>\$ 921,638</u>	<u>\$3,005,283</u>	<u>\$ 42,217</u>

See notes to financial statements.

<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 275,479	\$ 2,517,520
125,346	529,214
-	75,629
-	105,777
10,098	74,293
-	28,399
410,923	3,330,832
-	870,409
96,425	1,660,413
6,367	468,512
-	27,983
-	5,000
125,000	129,894
48,769	49,616
-	365,612
-	41,333
276,561	3,618,772
134,362	(287,940)
-	-
134,362	(287,940)
165,386	4,556,826
\$ 299,748	\$ 4,268,886

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Reconciliation of the Net Changes in Fund Balances of**  
**Governmental Funds to the Statement of Activities**  
**Year Ended December 31, 2024**

Net Change in Fund Balances - Total Governmental Funds \$ (287,940)

Amounts Reported for Governmental Activities in the Statement of Activities Are Different Because

Governmental Funds Report Capital Outlays As Expenditures. However, in the Statement of Activities, the Cost of Those Assets Is Allocated Over Their Estimated Useful Lives as Depreciation Expense. This Is the Amount By Which Capital Outlays of \$365,612, Was Exceeded By Depreciation Expense of \$539,571 and Net Book Value of Capital Assets Disposed of \$20,709. (194,668)

Governmental Funds Report Capital Outlays for Subscription Assets As Expenditures. However, in the Statement of Activities, the Cost of Those Assets Is Allocated Over Their Estimated Useful Lives as Amortization Expense. (9,152)

Revenues in the Funds That Provide Current Financial Resources Are Not Reported As Revenues in the Statement of Activities  
Taxes Receivable (40,493)

Repayments of Notes Payable and Software Liability Principal Are Expenditures in the Governmental Funds, but the Repayments Reduce Liabilities in the Statement of Net Assets. 133,691

Some Expenses Reported in the Statement of Activities Do Not Require the Use of Current Financial Resources, and Therefore Are Not Reported As Expenditures in Governmental Funds  
Accrued Compensated Absences (6,281)

Change in Net Position of Governmental Activities \$ (404,843)

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Statement of Fiduciary Net Position**  
**Pension Trust and Custodial Funds**  
**December 31, 2024**

	<u>Pension Trust Fund</u>	<u>Custodial Funds</u>
<b>Assets</b>		
Cash	\$ -	\$ 124,033
Investments	1,339,957	-
Due from General Fund	-	3,123
	<u>1,339,957</u>	<u>127,156</u>
<b>Total Assets</b>		
	<u>1,339,957</u>	<u>127,156</u>
<b>Liabilities</b>		
Due to Other Governments	-	10,163
	<u>-</u>	<u>10,163</u>
<b>Net Position</b>		
Restricted for		
Pension Benefits	1,339,957	-
Individuals, Organizations and Others	-	116,993
	<u>1,339,957</u>	<u>116,993</u>
<b>Total Net Position</b>	<u><u>\$ 1,339,957</u></u>	<u><u>\$ 116,993</u></u>

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Statement of Changes in Fiduciary Net Position**  
**Pension Trust and Custodial Funds**  
**Year Ended December 31, 2024**

	Pension Trust Fund	Custodial Funds
<b>Additions</b>		
Contributions - Employer (Borough)	\$ 46,761	\$ -
Escrow Deposits	-	105,590
Property Taxes Collected for Other Governments	-	1,486,731
Investment Income		
Interest Income	-	20
Net Appreciation in Fair Value of Investments	183,202	-
Total Additions	229,963	1,592,341
<b>Deductions</b>		
Benefits	12,955	-
Professional Fees	-	20,759
Escrow Releases	-	5,486
Property Taxes Disbursed to Other Governments	-	1,486,731
Administrative Expense	10	-
Total Deductions	12,965	1,512,976
Increase in Net Position	216,998	79,365
<b>Net Position</b>		
Beginning of Year	1,122,959	37,628
End of Year	\$ 1,339,957	\$ 116,993

See notes to financial statements.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Borough of Chalfont (the Borough) was incorporated in 1901 in Bucks County, Pennsylvania. In 1976, the Borough elected to be governed under provisions of a Home Rule Charter. The Borough operates under a council form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, culture - recreation, public improvements, planning and zoning, and general and administrative services. For financial reporting purposes, in accordance with Government Accounting Standards Board (GASB) Statement 14, the Borough includes all funds that are part of the financial reporting entity.

The Borough's statements are prepared in compliance with GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Significant aspects of the Statement include the following:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the Borough's overall financial position and changes in financial position.
- Financial statements prepared using full accrual accounting for all of the Borough's activities, including infrastructure (roads, bridges, etc.).
- A focus on major funds in the fund financial statements.

**A. Reporting Entity**

**Sewage Treatment Services** – In 1962, the Chalfont-New Britain Joint Sewer Authority (the Authority) was jointly incorporated by the Borough of Chalfont and the Township of New Britain (the Township). The Authority is governed by a six-member board. Members of the board are appointed equally by the governing boards of the Borough and the Township, with three members from each municipality.

The Authority's governing board is solely responsible for all decisions made in the operation of the Authority. Additionally, the Authority is responsible for all its financial transactions and neither the Borough nor the Township has authorization to approve any such transactions.

**Police Services** – Effective March 28, 2016, the Borough joined with two neighboring municipalities to form the Central Bucks Regional Police Department (CBRPD). The CBRPD provides local police services to all participating municipalities. The costs to operate the CBRPD are funded by contributions from each municipality. The percentage share from each is based on total population, average number of calls and crimes, and total road miles. The Borough contributed \$1,422,426 for 2024, of which \$106,183 is earmarked for the CBRPD's pension contribution.

The CBRPD is governed by a six-member board. Members of the board are appointed equally by the governing boards of the three municipalities, with two members from each municipality. The CBRPD's governing board is solely responsible for all decisions made in the operation of the department.

Based upon the above factors, it has been concluded that the Borough has no oversight responsibility for the Authority or CBRPD. Accordingly, their financial statements have been excluded from the reporting entity.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**A. Reporting Entity (continued)**

**Fire and Ambulance Services** – The Borough provides some financial support to the Chalfont Chemical Fire Engine Company No. 1, and Chalfont Emergency Medical Services Inc. Since there is no fiscal dependency, financial benefit or burden relationship, these organizations have been excluded from the reporting entity. The Borough levies and collects real estate taxes designated for allocation among the fire and ambulance companies. Annual appropriations totaled \$96,425 for the year ended December 31, 2024.

**B. Basis of Presentation**

The accounts of the Borough are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures/expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into three generic fund types and two broad fund categories as described in Note 1C.

**C. Basis of Accounting**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which primarily rely on fees and charges for support. Fiduciary funds are also excluded from the government-wide financial statements.

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This differs from the manner in which governmental fund financial statements are prepared. Therefore, governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**C. Basis of Accounting (continued)**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS (continued)**

The government-wide Statement of Activities presents a comparison between expenses, both direct and indirect, and program revenues for each governmental program. Direct expenses are those that are specifically associated with a service, program, or department and are, therefore, clearly identifiable to a particular function. Indirect expenses for centralized services and administrative overhead are allocated among the programs, functions, and segments using a full cost allocation approach and are presented separately to enhance comparability of direct expenses between governments that allocate direct expenses and those that do not. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program is self-financing or draws from the general revenues of the Borough.

Net position should be reported as restricted when constraints placed on net position use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other purposes result from special revenue funds and the restrictions on their net position use.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**FUND FINANCIAL STATEMENTS**

Fund financial statements report detailed information about the Borough. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

**GOVERNMENTAL FUNDS**

Governmental funds utilize the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable. General property and other taxes, and investment earnings are recorded as earned (when they are measurable and available). The Borough considers property and earned income taxes as available if they are collected 60 days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service and other long-term obligations which are recognized when paid.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**C. Basis of Accounting (continued)**

**GOVERNMENTAL FUNDS (continued)**

**General Fund** - The General Fund is the general operating fund of the Borough and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The reporting entity includes the following special revenue funds:

<u>Fund</u>	<u>Description</u>	<u>Major Fund?</u>
Liquid Fuels	Accounts for revenues and expenditures of state liquid fuels grant funds	No
Fire Tax	Accounts for revenues and expenditures of fire protection tax funds	No

**Capital Projects Funds** - Capital projects funds are used to account for financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

<u>Fund</u>	<u>Description</u>	<u>Major Fund?</u>
Capital Reserve	Accounts for financial resources to be used for the acquisition and construction of capital assets and facilities	Yes
Capital	Accounts for funds received for the purchase and construction of capital assets	Yes

**Debt Service Fund** – The Debt Service Fund is used to account for resources earmarked for the retirement of debt.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**C. Basis of Accounting (continued)**

**FIDUCIARY FUNDS**

**Pension Trust Funds and Custodial Funds** –Pension Trust Funds (the Non-Uniform defined contribution plan) and Custodial Funds (which includes Developers Escrow and County Tax Collection Funds) are used to account for assets held by a third party in the Borough’s name in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The Pension Trust Fund is presented as required by accounting standards in the Borough’s Fiduciary Fund statements. The accrual basis of accounting is used to recognize receivables and payables.

**D. Cash Equivalents**

For reporting purposes, the Borough considers all money market funds and certificates of deposit with maturities of three months or less to be cash equivalents.

**E. Investments**

Investments in debt and equity securities with readily determinable fair market values are recorded at fair value, as required by Government Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*. Realized and unrealized gains and losses are recorded in the statement of activities, statement of revenues, expenditures, and changes in fund balances as revenue (governmental activities), and on the statement of changes in fiduciary net position (fiduciary funds).

**F. Leases Receivable**

The Borough’s leases receivable are measured at the present value of lease payments expected to be received during the lease term. Additionally, a deferred inflow of resources is recorded for the leases. The deferred inflow is recorded at the initiation of the leases in an amount equal to the initial recording of the leases receivable. The deferred inflow is amortized on a straight-line basis over the term of the lease.

**G. Interfund Transactions**

As a result of its operations, the Borough has a variety of transactions between funds. Accordingly, to the extent that certain interfund transactions have not been paid or received as of December 31, 2024, appropriate interfund receivables or payables have been established.

**H. Allowance for Uncollectible Accounts**

No allowance for uncollectible accounts has been provided since management considers all accounts to be collectible. The Borough is permitted to lien a resident’s property if the resident does not remit payment.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**I. Capital Assets**

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

**Government-wide Statements**

In the government-wide financial statements, fixed assets are accounted for as capital assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation. Infrastructure costs incurred prior to January 1, 2003, have not been and are not required to be capitalized.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is shown below.

Classifications	Years
Land and Park Improvements	20
Buildings and Improvements	10 - 40
Vehicles	5 - 10
Machinery and Equipment	3 - 10
Furniture	10
Infrastructure	20 - 40

**Fund Financial Statements**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital expenditures of the governmental fund upon acquisition.

**J. Compensated Absences**

The Borough's vacation policy for employees encourages the use of all vacation days during the calendar year. Employees can earn up to four weeks' vacation each year depending on their length of continuous service, and vacation time can be taken to the next year, but must be used within 120 days. Upon retirement or termination, accumulated vacation leave is paid at 100% of the respective employee's pay rate.

Full time employees are entitled to up to 72 hours of sick leave per year. Part-time employees receive sick leave on a pro-rated basis. Sick time can be carried forward and accumulated from year to year; however, no payment for sick time is made upon termination.

The Borough is liable to employees in the amount of \$19,620 for vested vacation and sick pay at December 31, 2024.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**K. Equity Classifications**

**Government-Wide Statements**

Equity is classified as net position and displayed in three components:

1. **Invested in capital assets, net of related debt** - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. **Restricted net position** - Consists of net assets with constraints placed on the use either by a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or b) law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** - All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

**Fund Statements**

Governmental fund equity is classified as fund balance. Fund balance is further classified as follows:

Nonspendable – includes amounts that cannot be spent because they are not in spendable form or they are legally or contractually required to be kept intact. The Borough did not have any nonspendable fund balances at December 31, 2024.

Restricted – includes amounts that are restricted for specific purposes by constitutional provisions, enabling legislation, or externally imposed constraints.

Committed – includes amounts that can only be used for specific purposes with constraints that are established by a formal action of the Borough Council (the Council). The constraint can only be changed or removed by another formal action of the Council. The Borough's fund balance policy requires passage of a Resolution or an Ordinance by the Council in order to set aside funds as Committed.

Assigned – includes amounts that are constrained by the Borough's intent to be used for specific purposes, but are neither restricted nor committed. Assigned balances include all remaining government fund amounts, other than the General Fund, that are not classified as nonspendable, restricted or committed, and are intended for a specific purpose. The intent is expressed by the Council, or an individual to whom the Council has designated authority. The Borough's fund balance policy grants this authority to the Borough Manager and Finance Director, as well as the Borough Council. The Borough did not have any assigned fund balances at December 31, 2024.

Unassigned – this amount is the residual classification for the General Fund, and any negative fund balances in other governmental funds. Other governmental funds cannot report any positive unassigned amounts.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**K. Equity Classifications (continued)**

**Fund Statements (continued)**

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts, then unassigned amounts.

The Borough does not currently have a formal minimum fund balance policy.

**L. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflow of resources*, represents a consumption of net position that applies to a future period and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Borough has no deferred outflows of resources as of December 31, 2024.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflow of resources*, represents an acquisition of net position that applies to a future period and so will *not* be recognized as an inflow of resources (revenue) until then. The Borough has three types of this item that qualifies for reporting in this category. Accordingly, these items, *unavailable revenue*, are reported in the governmental funds balance sheet. The governmental funds report unavailable revenue from these sources: property taxes, earned income taxes, local services taxes, lease income, and grant revenues. The government wide statement does not report unavailable revenues.

**M. Stewardship, Compliance, and Accountability**

**Budgetary Data**

The following procedures are used by the Borough in establishing budgetary data, which is reflected in the financial statements.

1. The Borough prepares and advertises a proposed budget at least ten days before the budget is adopted.
2. Public hearings are conducted to obtain comments from taxpayers regarding the proposed budget.
3. The budget is formally adopted by the Council members prior to December 31.
4. Amendments may be approved by the Council during the year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**M. Stewardship, Compliance, and Accountability (continued)**

**Excess of Expenditures Over Appropriations**

The Borough has presented budget to actual comparisons for the General Fund. For the year ended December 31, 2024, expenditures exceeded appropriations in several expenditure categories of the general fund by \$391,865. This over expenditure was funded by greater than anticipated revenues. Additionally, the general fund as a whole was \$190,927 better than budget.

**N. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**O. Adoption of New Accounting Standard**

Effective January 1, 2024, the Borough adopted GASB Statement No. 101 – *Compensated Absences*. The statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. As a result of the adoption of the new compensated absences accounting guidance, the Borough accrued sick pay earned in 2024, that is expected to be paid out in 2025, in addition to vacation pay carried forward and due on termination.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
December 31, 2024**

**2. CASH AND INVESTMENTS**

Cash and investments as of December 31, 2024, are classified in the financial statements as follows:

Statement of Net Position	
Cash	\$ 1,064,639
Investments	3,005,283
Statement of Fiduciary Net Position	
Cash	124,033
Investments	<u>1,339,957</u>
Total Cash and Investments	<u><u>\$ 5,533,912</u></u>

Cash and investments as of December 31, 2024, consist of the following:

Cash on Hand	\$ 100
Deposits with Financial Institutions	1,188,572
Investments	<u>4,345,240</u>
Total Cash and Investments	<u><u>\$ 5,533,912</u></u>

**A. Cash Deposits**

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Borough's deposits may not be returned. The Borough does not have a deposit policy for custodial credit risk; however, all Borough deposits are entirely insured or collateralized under a pooled asset program to secure public deposits, in accordance with Act 72 of the Commonwealth of Pennsylvania. As of December 31, 2024, \$935,198 of the Borough's bank balance of \$1,185,198 was uninsured, but collateralized by securities held by the bank or by its trust department or agent but not in the Borough's name.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
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**2. CASH AND INVESTMENTS (continued)**

**B. Investments**

At December 31, 2024, the Borough's investments consisted of the following:

Governmental Funds	
Asset-Backed Securities	
Federal Home Loan Mortgage Association	\$ 1,386,012
Federal National Mortgage Association	511,839
Government National Mortgage Association	1,107,431
Money Market Funds	1
	3,005,283
Fiduciary Funds	
Fixed Income Mutual Funds	121,790
Equity Mutual Funds	1,218,167
	1,339,957
Total Investments	\$ 4,345,240

**Investments Authorized by the Borough's Home Rule Charter**

The Borough's Home Rule Charter authorizes the Borough to invest governmental funds in the following:

1. Direct obligations of the United States government, including United States treasury bills.
2. Obligations of the United States government agencies or instrumentalities backed by the full faith and credit of the United States.
3. Direct obligations of the Commonwealth of Pennsylvania.
4. Obligations of any agency or instrumentalities of the Commonwealth of Pennsylvania backed by the full faith and credit of the Commonwealth.
5. Obligations of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.
6. Deposits in savings accounts, or time deposits, other than certificates of deposit, or share accounts of institutions insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the National Credit Union Share Insurance Fund or the Pennsylvania Deposit Insurance Corporation or the Pennsylvania Savings Association Insurance Corporation to the extent that such accounts are so insured, and, for any amounts above the insured maximum, provided that approval collateral as provided by law therefore shall be pledged by the depository.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**2. CASH AND INVESTMENTS (continued)**

**B. Investments (continued)**

**Investments Authorized by the Borough's Home Rule Charter (continued)**

7. Certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the National Credit Union Share Insurance Fund or the Pennsylvania Deposit Insurance Corporation or the Pennsylvania Savings Association Insurance Corporation to the extent that such accounts are so insured. However, for any amounts above the insured maximum, such certificates of deposit shall be collateralized by a pledge or assignment of assets of the institution, and such collateral may include loans (including interest in pools of loans) secured by first mortgage liens on real property. Certificates of deposit purchased from commercial banks shall be limited to an amount equal to twenty percent (20%) of a bank's total capital and surplus. Certificates of deposit purchased from savings and loan associations or savings banks shall be limited to an amount equal to twenty percent (20%) of an institution's assets minus liabilities.
8. Money market funds insured by any of the Federal or State sponsored insurance agencies mentioned in #6 or #7, or a private insurance Borough offering comparable coverage.
9. Shares of an investment company registered under the Investment Company Act of 1940, whose shares are registered under the Securities Act of 1933, provided that the only investments of that Borough are in the authorized investments for Borough funds listed in #1 through #6.
10. Any investment authorized by 20 Pa.C.S. Ch. 73 (relating to fiduciaries investments) shall be an authorized investment for any pension or retirement fund.
11. In certain commercial paper under the terms and conditions set forth in Act No. 53 of 1973 of the General Assembly of the Commonwealth of Pennsylvania, as amended. (53 P.S. S. 5410 *et seq.*)
12. Not more than twenty percent (20%) of the above-mentioned instruments may mature or become payable in any one calendar year.

In addition to the investments authorized for governmental funds, fiduciary fund investments may also be made in corporate stocks and bonds, real estate, and other investments consistent with sound business practices and state statutes.

**Custodial Credit Risk**

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the Borough will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Borough's investments, which consist of asset-backed securities (governmental funds) and open-end mutual funds (fiduciary funds), are not subject to custodial credit risk because they do not involve a transferable financial instrument. The Borough's money market funds and certificates of deposit are SIPC and FDIC insured, respectively.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
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**2. CASH AND INVESTMENTS (continued)**

**B. Investments (continued)**

**Credit Risk**

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The credit risk of a debt instrument is measured by nationally recognized statistical rating organizations such as Moody's Investor Services (Moody's) and Standard & Poor's (S&P). The Borough does not currently have a policy with regard to credit risk. As of December 31, 2024, the Borough's investments were rated as follows.

	Fair Value	Rating
Governmental Funds		
Federal Home Loan Mortgage Association	\$ 1,386,012	AAA
Federal National Mortgage Association	511,839	AAA
Total Exposed to Credit Risk	\$ 1,897,851	
U.S. Government Guaranteed*		
Government National Mortgage Association	\$ 1,107,431	
Not Rated**	\$ 1	
Fiduciary Funds		
Not Rated**	\$ 1,339,957	

\* Composed of U.S. government and agency obligations explicitly guaranteed by the U.S. government that are not considered to have credit risk.

\*\* Not rated securities consist of mutual funds, and money market funds.

**Concentration of Credit Risk**

The investment policy of the Borough contains no limitations on the amount that can be invested in any one issuer. Investments in any one issuer (other than securities explicitly guaranteed by the U.S. government, mutual funds, and external investment pools) that represent 5% or more of total entity investment are as follows:

Federal Home Loan Mortgage Association	\$1,386,012
Federal National Mortgage Association	\$511,839
Government National Mortgage Association	\$1,107,431

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**2. CASH AND INVESTMENTS (continued)**

**B. Investments (continued)**

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in interest rates. The Borough does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

All of the Borough's asset backed securities have remaining maturity dates of greater than one year. The maturities range from the year 2033 to 2055 and are highly sensitive to interest rate risk. The remainder of the Borough's investments have maturity dates, if any, of one year or less.

**Fair Value of Investments**

Accounting principles generally accepted in the United States of America establish a fair value hierarchy that is based on the valuation inputs used in the fair value measurements. Measurements using quoted prices in active markets for identical assets and liabilities fall within Level 1 of the hierarchy; measurements using significant other observable inputs fall within Level 2; and measurements using significant unobservable inputs fall within Level 3.

Information related to the Borough's investments measured at fair value on a recurring basis at December 31, 2024, is as follows:

	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<b>Governmental Funds Investments</b>				
Federal Home Loan Mortgage Association	\$ 1,386,012	\$ -	\$ 1,386,012	\$ -
Federal National Mortgage Association	511,839	-	511,839	-
Governmental National Mortgage Association	1,107,431	-	1,107,431	-
Money Market Funds	1	1	-	-
Total Governmental Funds Investments	<u>\$ 3,005,283</u>	<u>\$ 1</u>	<u>\$ 3,005,282</u>	<u>\$ -</u>
<b>Fiduciary Funds Investments</b>				
Fixed Income Mutual Funds	\$ 121,790	\$ 121,790	\$ -	\$ -
Equity Mutual Funds	1,218,167	1,218,167	-	-
Total Fiduciary Fund Investments	<u>\$ 1,339,957</u>	<u>\$ 1,339,957</u>	<u>\$ -</u>	<u>\$ -</u>

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**3. PROPERTY TAXES**

Real estate taxes are levied on March 1, based on assessed values established by the Bucks County Board of Assessments. Real property in the Borough was originally assessed at \$55,107,640 for 2024. Property taxes attach as an enforceable lien on property as of January 15 of the following year. The Borough receives all tax collections through its tax collector.

The Borough is permitted to levy up to 30 mills of assessed property valuation for general government purposes and 3 mills for fire protection purposes. In 2024, the Borough's tax rate was 15.25 mills for general governmental purposes, 3.25 mills for debt service, 1.25 mills for fire protection purposes, and 0.5 mills for ambulance services.

The Borough bills and collects its own property taxes, as well as property taxes for Bucks County attributable to Borough residents.

**4. LEASES RECEIVABLE**

**Railroad Station**

The Borough leases certain land and building known as the Chalfont Railroad Station from the Southeastern Pennsylvania Transportation Authority (SEPTA). Under the terms of the lease agreement, which began in August 1990, the Borough is liable for minimum lease payments of \$1 annually. The lease extends until cancelled, with notice, by either party. Leasehold improvements totaling \$115,702 have been made to the station to date, of which \$66,084 was funded by the Community Development Block Grants received in prior years. This lease is not considered material and it not included in the lease receivable calculations.

**101 North Main Street**

In 2017, the Borough entered into an agreement to lease space in the old firehouse to a local creamery. The Borough redeveloped this property in 2018 using state grant funds. The lease term began in January 2019 and goes through December 2028, and has a renewal option. Additionally, the Borough agreed to the lessee's request for rent abatements for the months of January through March for the first six years of the term. The lease receivable is measured at the present value of the future minimum rent payments expected to be received during the lease term at a discount rate of 2.98%, which is the interest rate on the general obligation note issued for the purchase of this property. In 2024, the Borough recognized \$24,178 of lease revenue and \$4,070 of interest revenue under the lease.

**Cell Tower Leases**

The Borough has entered into several leases for the rental of space for cell tower antennae. Each agreement has multiple renewal options for five year periods, and call for 2-4% percent increases each year. Currently, three of the agreement expire in 2025, and one in 2029, after being extended for five years at the end of 2024. These leases receivable are measured at the present value of the future minimum rent payments expected to be received during the lease term at a discount rate of 0.80%, which is the rate on the Borough's variable rate general obligation note as of December 31, 2022. In 2024, the Borough recognized \$111,249 of lease revenue and \$3,167 of interest revenue under these leases.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
December 31, 2024**

**4. LEASES RECEIVABLE (continued)**

The Borough's future minimum lease payments are as follows:

Year	Principal	Interest	Total Lease Payments
2025	\$ 138,849	\$ 8,949	\$ 147,798
2026	54,853	6,624	61,477
2027	57,487	4,862	62,349
2028	60,235	3,012	63,247
2029	30,702	1,071	31,773
	\$ 342,126	\$ 24,518	\$ 366,644

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**5. CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2024, was as follows:

	Balance 1/1/24	Additions	Transfers/ Disposals	Balance 12/31/24
Assets Not Being Depreciated				
Land	\$ 1,137,319	\$ -	\$ -	\$ 1,137,319
Conservation Easements	173,000	-	-	173,000
Depreciable Assets				
Land and Park Improvements	2,708,232	261,953	-	2,970,185
Buildings and Improvements	2,998,296	48,238	(62,636)	2,983,898
Vehicles	716,056	33,888	(50,607)	699,337
Machinery and Equipment	427,345	4,056	(11,322)	420,079
Furniture	5,962	-	4,848	10,810
Infrastructure	5,465,652	17,477	-	5,483,129
<b>Total at Historical Cost</b>	<b>13,631,862</b>	<b>365,612</b>	<b>(119,717)</b>	<b>13,877,757</b>
Less Accumulated Depreciation				
Land and Park Improvements	1,267,705	128,499	-	1,396,204
Buildings and Improvements	1,301,997	114,950	(39,706)	1,377,241
Vehicles	716,057	5,648	(50,607)	671,098
Machinery and Equipment	241,141	29,380	(11,322)	259,199
Furniture	5,960	205	2,627	8,792
Infrastructure	2,134,680	260,889	-	2,395,569
<b>Total Accumulated Depreciation</b>	<b>5,667,540</b>	<b>539,571</b>	<b>(99,008)</b>	<b>6,108,103</b>
<b>Total Net Capital Assets</b>	<b>\$ 7,964,322</b>	<b>\$ (173,959)</b>	<b>\$ (20,709)</b>	<b>\$ 7,769,654</b>

Depreciation expense was charged to governmental activities as follows:

General Government	\$ 357,435
Highway Maintenance	134,151
Parks and Recreation	47,985
<b>Total Depreciation Expense</b>	<b>\$ 539,571</b>

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
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**6. EQUITY INTEREST IN JOINT VENTURE**

As part of the intermunicipal agreement for police services (see Note 1), the Borough and the two other municipalities agreed to authorize and facilitate the construction of new police headquarters. As of December 31, 2024, the Borough had paid \$1,697,633 toward this construction and has recorded an asset, equity interest in joint venture. The Borough borrowed \$1,200,000 to finance most of the cost. The building was completed in 2022. In the event of a dissolution of the agreement, the Borough would receive its share of the property value.

**7. LONG-TERM OBLIGATIONS**

The Borough's General Long-Term Obligations changed during the year as follows:

	Balance at 1/1/24	Additions	Reductions	Balance at 12/31/24	Due within One Year
<b>General Obligation Notes</b>					
2014 General Obligation Note	\$ 188,000	\$ -	\$ 15,000	\$ 173,000	\$ 15,000
2018 General Obligation Note	201,000	-	13,000	188,000	13,000
2019 General Obligation Note	992,000	-	54,000	938,000	55,000
2021 General Obligation Note	916,000	-	43,000	873,000	44,000
<b>Subscription Liabilities</b>	57,618	-	8,691	48,927	5,143
Subtotal	2,354,618	-	133,691	2,220,927	132,143
<b>Compensated Absences</b>	13,339	6,281	-	19,620	-
 Total	 \$ 2,367,957	 \$ 6,281	 \$ 133,691	 \$ 2,240,547	 \$ 132,143

**2014 General Obligation Note**

On July 25, 2014, the Borough issued a General Obligation Note in the amount of \$300,000 through the Delaware Valley Regional Finance Authority. Additionally, the Borough executed a fixed rate swap agreement, which fixed its interest rate at 2.98% (see Note 14). Principal payments are due on July 25 of each year as shown below. The note was issued for the purpose of acquiring property, and making renovations to Borough buildings and parking lots and was issued as non-electoral debt. The Borough has pledged its full faith, credit, and taxing power, and is required to include in its budget for each year the amount of debt service on the note which will be payable in such fiscal year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
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**7. LONG-TERM OBLIGATIONS (continued)**

**2014 General Obligation Note (continued)**

The debt service requirements are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2025	\$ 15,000	\$ 5,155	\$ 20,155
2026	15,000	4,708	19,708
2027	16,000	4,262	20,262
2028	16,000	3,785	19,785
2029	17,000	3,308	20,308
2030 - 2034	94,000	8,552	102,552
	<u>\$ 173,000</u>	<u>\$ 29,770</u>	<u>\$ 202,770</u>

Interest expense was \$5,417 for the year.

**2018 General Obligation Note**

On April 27, 2018, the Borough issued a General Obligation Note in the amount of \$1,260,000 through the Delaware Valley Regional Finance Authority, but only drew down \$900,000. The note was issued for the purpose of making renovations to Borough buildings and parking lots and was issued as non-electoral debt. The Borough has pledged its full faith, credit, and taxing power, and is required to include in its budget for each year the amount of debt service on the note which will be payable in such fiscal year. Principal payments are due on October 25 of each year as shown below. In 2019, the Borough paid an additional \$640,000 of principal after grant funds were received for the building renovations. Additionally, in 2019, the Borough executed a fixed rate swap agreement on the remaining \$250,000 balance on this note, which fixed its interest rate at 1.809% (see Note 14). The debt service requirements are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2025	\$ 13,000	\$ 3,362	\$ 16,362
2026	13,000	3,127	16,127
2027	13,000	2,891	15,891
2028	14,000	2,653	16,653
2029	14,000	2,400	16,400
2030 - 2034	73,000	8,138	81,138
2035 - 2037	48,000	1,591	49,591
	<u>\$ 188,000</u>	<u>\$ 24,162</u>	<u>\$ 212,162</u>

Interest expense was \$3,597 for the year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
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**7. LONG-TERM OBLIGATIONS (continued)**

**2019 General Obligation Note**

On November 13, 2019, the Borough issued a General Obligation Note in the amount of \$1,200,000 through the Delaware Valley Regional Finance Authority. Principal payments are due on October 25 of each year as shown below. Additionally, the Borough executed a fixed rate swap agreement on this note, which fixed its interest rate at 1.809% (see Note 14). The note was issued for the purpose of contributing its share of the costs of the Central Bucks Regional Police Headquarters, and was issued as non-electoral debt. The Borough has pledged its full faith, credit, and taxing power, and is required to include in its budget for each year the amount of debt service on the note which will be payable in such fiscal year. The debt service requirements, are as follows:

Year	Principal	Interest	Total Debt Service
2025	\$ 55,000	\$ 16,969	\$ 71,969
2026	56,000	15,973	71,973
2027	57,000	14,960	71,960
2028	58,000	13,929	71,929
2029	59,000	12,880	71,880
2030 - 2034	311,000	48,029	359,029
2035 - 2039	342,000	18,815	360,815
	\$ 938,000	\$ 141,555	\$ 1,079,555

Interest expense was \$17,782 for the year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**7. LONG-TERM OBLIGATIONS (continued)**

**2021 General Obligation Note**

On December 15, 2021, the Borough issued a General Obligation Note in the amount of \$975,000 through the Delaware Valley Regional Finance Authority. Principal payments are due on December 25 of each year as shown below. Additionally, the Borough executed a fixed rate swap agreement on \$675,000 of this note, which fixed its interest rate at 1.714% (see Note 14). A variable interest rate is charged on the remaining \$300,000 proceeds using the lender's Loan Weekly Rate. At December 21, 2024, this rate was 4.1189%. The note was issued for the purpose of contributing its share of the costs of the Central Bucks Regional Police Headquarters, and for other capital projects of the Borough, and was issued as non-electoral debt. The Borough has pledged its full faith, credit, and taxing power, and is required to include in its budget for each year the amount of debt service on the note which will be payable in such fiscal year. The debt service requirements, are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2025	\$ 44,000	\$ 21,432	\$ 65,432
2026	45,000	20,342	65,342
2027	46,000	19,234	65,234
2028	47,000	18,108	65,108
2029	48,000	16,966	64,966
2030 - 2034	250,000	66,884	316,884
2035 - 2039	275,000	34,982	309,982
2040 - 2041	118,000	4,349	122,349
	<u>\$ 873,000</u>	<u>\$ 202,297</u>	<u>\$ 1,075,297</u>

Interest expense was \$21,973 for the year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
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**8. SUBSCRIPTION LIABILITIES**

The Borough has entered into several subscriptions of software programs. Each agreement is renewable annually with small percentage increases each year anticipated. The Borough anticipates renewing these subscriptions for at least the next ten years, at which point they will be re-evaluated. The subscription liabilities are measured at the present value of the future minimum payments expected to be made at a discount rate of 1.57%, which is the rate on the Borough’s variable rate general obligation note as of December 31, 2022. In 2024, the Borough recognized \$4,894 of subscription expense and \$847 of interest expense under these leases.

The Borough’s future subscription payments are as follows:

Year	Principal	Interest	Total Payments
2025	\$ 5,143	\$ 770	\$ 5,913
2026	5,402	689	6,091
2027	5,669	604	6,273
2028	5,947	515	6,462
2029	6,234	421	6,655
2030-2032	20,532	656	21,188
	\$ 48,927	\$ 3,655	\$ 52,582

**9. PERMIT DEPOSIT**

In October 2014, the Borough purchased a property from the North Wales Authority. The purchase price was \$465,000, and was paid in the form of \$250,000 cash and \$215,000 in credits to the Authority. For 15 years from the date of the sale, the Borough will waive any permit fees incurred by the Authority, up to \$215,000. This deposit is classified as a long-term liability on the statement of net position. During the year ended December 31, 2024, the Authority incurred no permit fees, leaving the balance at \$172,180.

**BOROUGH OF CHALFONT  
BUCKS COUNTY, PA  
Notes to Financial Statements  
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**10. FUND BALANCE CLASSIFICATIONS**

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Capital Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Restricted for:					
Debt Service	\$ -	\$ -	\$ -	\$ 59,589	\$ 59,589
Highway Improvements	-	-	-	240,159	240,159
	-	-	-	299,748	299,748
Committed for:					
Capital Expenditures	-	3,005,283	42,217	-	3,047,500
Unassigned	921,638	-	-	-	921,638
Total Fund Balances	<u>\$ 921,638</u>	<u>\$ 3,005,283</u>	<u>\$ 42,217</u>	<u>\$ 299,748</u>	<u>\$ 4,268,886</u>

**11. INTERFUND TRANSACTIONS**

Interfund transactions are as follows:

<u>Purpose</u>	<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
<b>Due to/from</b>			
Capital Costs Advanced	General	Capital	\$ 100
Funds Advanced	Nonmajor Funds	General	\$ 1,182
Escrow Funds	Custodial	General	\$ 3,123
<b>Operating Transfers</b>			
Capital Projects	General	Capital Reserve	\$ 72,100

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
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**12. FIDUCIARY FUNDS - DEFERRED COMPENSATION FUND**

The Borough has a deferred compensation plan, which is available to its employees. The Plan, which is designed under the provisions of Section 457 of the Internal Revenue Code, permits employees to make voluntary salary reduction contributions, which are excluded from federal taxable income.

Prior to 1998, all amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights were (until paid or made available to the employee or other beneficiary) solely the property and rights of the Borough (without being restricted to the provisions of benefits under the Plan), subject to the claims of the Borough's general creditors. Participants' rights under the Plan were equal to those of general creditors of the Borough in an amount equal to the fair market value of the deferred account for each participant.

During 1998, the Borough amended the Plan in accordance with recent IRS amendments of IRC Section 457(g). As a result of the amendment, assets of the Plan are now placed in trust for the exclusive benefit of participants and their beneficiaries. IRC Section 457(g) states that the Borough no longer owns the amounts deferred by employees, including the related earnings thereon. Accordingly, the assets and the corresponding liability for the compensation deferred by Plan participants, including earnings, are no longer reported in the financial statements of the Borough.

**13. BOROUGH OF CHALFONT NON-UNIFORM PENSION PLAN**

**A. Plan Description**

The Borough of Chalfont Non-Uniform Pension Plan (the Plan) was established by the Borough to provide pension benefits for its full-time, non-uniformed employees. The Plan is a single-employer plan. Assets are held separately and may only be used for the payment of benefits to members of the Plan. The Plan's assets are managed by CBIZ InR Advisory Services.

The Plan is part of the Borough's reporting entity and is included in the Borough's financial report as a pension trust fund.

The Plan is a defined contribution plan. In a defined contribution plan, the benefits to be received by an employee depend solely on the amount contributed to the participant's account and related returns on investments of those contributions. Participants direct the investment of all contributions into the investment options offered by the Plan.

Each year the Borough will contribute into the Plan for each eligible participant, an amount equal to 8% of their total compensation, using State Aid received from the Commonwealth of Pennsylvania. These contributions are made on a quarterly basis. To the extent that these fundings are not adequate to cover the Borough's obligation to the Plan, the Borough would then be required to contribute.

In addition to the Borough contribution made to the participant's account, their account will be credited with the investment earnings or losses on their investments. Participants who terminate for reasons other than death, disability, or retirement would not share in the allocations of contributions, earnings, or losses for the Plan year in which they terminate.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
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**13. BOROUGH OF CHALFONT NON-UNIFORM PENSION PLAN (continued)**

**A. Plan Description (continued)**

Retirement age is 65 years old with 10 years of service under the Plan. Employees are fully vested after five years of service. Amounts forfeited by employees who leave prior to five years of service are allocated to the remaining Plan participants.

The Borough made contributions of \$46,761 to the plan during the year ended December 31, 2024.

**B. Significant Accounting Policies and Plan Asset Matters**

The Borough's financial statements of the Plan's activity are included in the Borough's financial report as a pension trust fund. The Plan's financial statements are presented on the accrual basis of accounting.

Investments at December 31, 2024, in the amount of \$1,339,957 consisted entirely of mutual funds, which fall in Level 1 of the fair value hierarchy.

Individual investments comprising greater than 5% of the Plan's net assets at December 31, 2024, consisted of the following:

	<u>Fair Value</u>
Aggressive Growth Model Portfolio	\$ 645,535
Vanguard Total Bond Market Index	\$ 121,790
Vanguard Total Stock Market Index	\$ 103,133
Vanguard Small Cap Growth Index	\$ 80,617
Vanguard Mid Cap Index	\$ 69,238
Vanguard Large Cap Index	\$ 68,552

**14. DERIVATIVE INSTRUMENTS AND HEDGING ACTIVITIES**

As described in Note 7, the Borough entered into four fixed rate swap agreements. The purpose of these agreements is to hedge the risk of change in the interest rates and to assist the Borough in stabilizing the cash flow requirements needed to service the \$300,000 2014 General Obligation Note, the \$250,000 2018 General Obligation Note, the \$1,200,000 2019 General Obligation Note, and \$675,000 2021 General Obligation Note (also defined as the "notional amounts"). The interest rate swap agreements end on the date concurrent with the final payment of the loans.

Under the interest rate swap agreements, the Borough is required to make monthly interest payments at the fixed interest rates over the remaining term of the loans. The counterparty involved in this swap agreement has received an A+ credit rating from Standard and Poor's.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**14. DERIVATIVE INSTRUMENTS AND HEDGING ACTIVITIES (continued)**

With the execution of the fixed rate swap agreements and in accordance with GASB 53, “Accounting and Reporting for Derivative Instruments”, the Borough accounts for the interest rate swaps as a hedging derivative. The swap agreements have been determined to be effectively hedged under both the consistent critical terms and quantitative methods standards of GASB 53. As such, the changes in fair value of the swap agreements have been reflected as a noncurrent asset in the statement of net position. The change in the market value of the interest rate swaps in favor of the Borough as of December 31, 2024, were as follows:

	2014 GON	2018 GON	2019 GON	2021 GON	Total
Fair Market Value at December 31, 2023	\$ 1,597	\$ 17,808	\$ 99,964	\$ 77,384	\$196,753
Change in Market Value	3,445	3,157	20,385	15,966	42,953
Fair Market Value at December 31, 2024	\$ 5,042	\$ 20,965	\$120,349	\$ 93,350	\$239,706

**15. RISK MANAGEMENT**

The Borough is exposed to various kinds of loss related to limited torts; theft of, and damage to and destruction of assets; errors and omissions; and natural disasters for which the Borough carries commercial insurance.

**a. Health Care Coverage**

The Borough participates in the Delaware Valley Health Trust (DVHT). DVHT is a regional risk sharing pool providing health insurance benefits to employees and dependents of participating municipalities.

**b. Workers’ Compensation Coverage**

The Borough participates in the Delaware Valley Workers’ Compensation Trust to provide workers’ compensation benefits to its employees.

**c. Insurance Coverage**

The Borough participates in the Delaware Valley Property Liability Trust to provide commercial, liability and bonding coverage for the Borough.

Management believes the above coverages are sufficient to preclude any significant uninsured losses to the Borough. There have been no significant reductions in coverage from the prior year.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Financial Statements**  
**December 31, 2024**

**16. CONTINGENCIES**

The Borough is party to various legal proceedings which normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings. While the outcome of the above-noted proceedings cannot be predicted due to the insurance coverage maintained by the Borough, management feels that any settlement of judgment not covered by insurance would not materially affect the financial condition of the Borough.

**17. SUBSEQUENT EVENTS**

Management has evaluated subsequent events through March 7, 2025, the date which the financial statements were available to be issued.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**Budget and Actual**  
**General Fund**  
**Year Ended December 31, 2024**

	Original Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>			
Taxes	\$ 2,142,006	\$ 2,242,041	\$ 100,035
Intergovernmental	70,800	153,897	83,097
Fines, Licenses and Permits	80,000	75,629	(4,371)
Charges for Services	130,768	105,777	(24,991)
Investment Income and Rents	143,800	167,482	23,682
Miscellaneous	5,000	3,399	(1,601)
Total Revenues	<u>2,572,374</u>	<u>2,748,225</u>	<u>175,851</u>
<b>Expenditures</b>			
General Government	611,600	870,409	(258,809)
Public Safety	1,581,777	1,558,123	23,654
Public Works	342,000	460,309	(118,309)
Parks and Recreation	42,000	27,983	14,017
Community Development	5,000	5,000	-
Debt Service - Principal	-	4,894	(4,894)
Debt Service - Interest	-	847	(847)
Capital Expenditures	-	9,006	(9,006)
Miscellaneous Governmental	412,003	41,333	370,670
Total Expenditures	<u>2,994,380</u>	<u>2,977,904</u>	<u>16,476</u>
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources (Uses)	(422,006)	(229,679)	192,327
Other Financing Sources (Uses) Transfers In (Out)	<u>73,500</u>	<u>72,100</u>	<u>(1,400)</u>
Net Change in Fund Balances	(348,506)	(157,579)	190,927
Fund Balances			
Beginning of Year	<u>1,004,028</u>	<u>1,079,217</u>	<u>75,189</u>
End of Year	<u>\$ 655,522</u>	<u>\$ 921,638</u>	<u>\$ 266,116</u>

See notes to schedule of budget to actual comparisons.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Notes to Schedule of Budget to Actual Comparisons**  
**December 31, 2024**

**1. BASIS OF PRESENTATION**

The Borough has prepared the Schedule of Budget to Actual Comparisons using the same format as the Statement of Revenues, Expenditures, and Changes in Fund Balances.

The Borough did not amend its original 2024 budget as originally adopted and, therefore, is presenting the original and final budget in one column on page 51.

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Combining Balance Sheet**  
**Nonmajor Governmental Funds**  
**December 31, 2024**

	<u>Fire Tax Fund</u>	<u>Liquid Fuels Fund</u>	<u>Debt Service Fund</u>	<u>Total Nonmajor Governmental</u>
<b>Assets</b>				
Cash	\$ -	\$ 240,159	\$ 58,858	\$ 299,017
Taxes Receivable	1,279	-	2,073	3,352
Due from Other Funds	648	-	534	1,182
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
<b>Total Assets</b>	<u><u>\$ 1,927</u></u>	<u><u>\$ 240,159</u></u>	<u><u>\$ 61,465</u></u>	<u><u>\$ 303,551</u></u>
 <b>Liabilities and Fund Balances</b>				
Liabilities				
Accounts Payable	<u>\$ 754</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 754</u>
Deferred Inflows of Resources				
Deferred Tax Receipts	<u>1,173</u>	<u>-</u>	<u>1,876</u>	<u>3,049</u>
Fund Balances				
Restricted	<u>-</u>	<u>240,159</u>	<u>59,589</u>	<u>299,748</u>
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
<b>Total Liabilities and Fund Balances</b>	<u><u>\$ 1,927</u></u>	<u><u>\$ 240,159</u></u>	<u><u>\$ 61,465</u></u>	<u><u>\$ 303,551</u></u>

**BOROUGH OF CHALFONT**  
**BUCKS COUNTY, PA**  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**Nonmajor Governmental Funds**  
**Year Ended December 31, 2024**

	<u>Fire Tax Fund</u>	<u>Liquid Fuels Fund</u>	<u>Debt Service Fund</u>	<u>Total Nonmajor Governmental</u>
<b>Revenues</b>				
Taxes	\$ 96,425	\$ -	\$ 179,054	\$ 275,479
Intergovernmental	-	125,346	-	125,346
Investment Income and Rents	-	6,413	3,685	10,098
Total Revenues	<u>96,425</u>	<u>131,759</u>	<u>182,739</u>	<u>410,923</u>
<b>Expenditures</b>				
Public Safety	96,425	-	-	96,425
Public Works	-	6,367	-	6,367
Debt Service - Principal	-	-	125,000	125,000
Debt Service - Interest	-	-	48,769	48,769
Total Expenditures	<u>96,425</u>	<u>6,367</u>	<u>173,769</u>	<u>276,561</u>
Net Change in Fund Balances	-	125,392	8,970	134,362
Net Assets				
Beginning of Year	<u>-</u>	<u>114,767</u>	<u>50,619</u>	<u>165,386</u>
End of Year	<u>\$ -</u>	<u>\$ 240,159</u>	<u>\$ 59,589</u>	<u>\$ 299,748</u>