

**BOROUGH OF CLIFTON HEIGHTS
DELAWARE COUNTY, PENNSYLVANIA**

**FINANCIAL STATEMENTS
WITH REPORT OF INDEPENDENT AUDITORS**

DECEMBER 31, 2020

**Mingis, Gutowski and Company, LLP
Certified Public Accountants
Media, Pennsylvania**

**BOROUGH OF CLIFTON HEIGHTS
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INDEPENDENT AUDITORS' REPORT

To Borough Council
Borough of Clifton Heights
Clifton Heights, Pennsylvania

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Borough of Clifton Heights, Pennsylvania as of December 31, 2020 and for the year then ended, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the

effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Borough of Clifton Heights as of December 31, 2020 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension and other post-employment benefit information on pages 4 through 10 and pages 52 through 59 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements of the Borough of Clifton Heights. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Mingis, Gutowski & Company, LLP

Media, Pennsylvania
March 15, 2022

BOROUGH OF CLIFTON HEIGHTS

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2020

This Management's Discussion and Analysis (MD&A) is intended to provide a narrative overview and analysis of the financial activities of the Borough of Clifton Heights for the year ended December 31, 2020. The Borough's financial performance is discussed and analyzed within the context of the financial statements and the disclosures that follow. This discussion focuses on the Borough's primary government.

FINANCIAL HIGHLIGHTS

- The Borough's liabilities on the government-wide basis exceeded its assets (negative net position) by \$13,283,642. This represented a decrease in net position from 2019 to 2020 of \$695,726. The governmental activities represented a decrease in the amount of \$736,984 offset by an increase in the business activities in the amount of \$41,258.
- The governmental funds reported a total of revenues in excess of expenditures in the amount of \$56,223.
- Revenues for the Borough's governmental funds decreased \$635,767 or approximately 13 percent resulting from a decrease in activities due to COVID. Total governmental fund expenditures increased by \$46,098 or approximately 7 percent over the previous year.
- Sanitation and sewer fees remained stable this period representing approximately a 90% collection rate, consistent with prior year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Borough's basic financial statements. The Borough's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The report also contains other supplementary information in addition to the basic financial statements themselves. This MD&A represents management's analysis of the Borough's financial condition and performance. Summary financial statement data and other management tools were utilized for analysis.

BOROUGH OF CLIFTON HEIGHTS

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2020

Government-wide Financial Statements

The Borough's report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Borough's overall status. These statements are intended to provide the reader with a broad overview of the Borough's finances, similar to the perspective found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The *Statement of Net Position* includes all of the Borough's assets and liabilities, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Borough as a whole is improving or deteriorating.

The second statement, the *Statement of Activities* presents information on how the Borough's net position has changed during the most recent fiscal year. All of the current year revenue and expenses are included regardless of when cash is received or paid. Revenues and expenses are reported in this statement for some items that will result in cash flows in subsequent fiscal periods, such as uncollected taxes. An important purpose of this statement is to show the financial reliance of the Borough's distinct functions on revenues provided by various sources.

Both government-wide financial statements distinguish governmental activities of the Borough that are principally supported by taxes and intergovernmental revenue, such as grants, from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, public works, highways and streets, sewers, and culture and recreation.

Fund Financial Statements

The fund financial statements provide more detailed information about the Borough's most significant *funds* – not the Borough as a whole. The funds are an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Borough, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related laws and regulations. Major funds are separately reported, while all others are combined into a single, aggregated presentation. The Borough has two proprietary funds that are combined and shown as "Business-type Activities" on the Statement of Net Position and presented separately for informational purposes.

BOROUGH OF CLIFTON HEIGHTS

MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2020

Governmental Funds – Almost all of the Borough's basic services are included in the governmental funds, which are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, the governmental fund statements focus on a detailed short-term view that helps determine whether there are sufficient financial resources that are available at the end of the fiscal year or that can be spent in the near future to finance the programs and commitments of the Borough. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided subsequent to the governmental funds statement to reconcile the differences between the two statements.

The Borough maintains seven individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund, Sinking Fund, and Capital Project Funds, each of which is considered to be a major fund. Information relative to the other funds (considered to be non-major funds) is presented in a separate, discrete presentation of "Other Governmental Funds". Supplemental information is presented detailing both the balance sheets and statements of revenues, expenditures and changes in fund balance of the Fire Tax, Liquid Fuels, Public Lighting and Recreation funds, all considered to be special revenue funds.

Proprietary Funds – The Borough maintains two proprietary funds: The Sanitation Fund that accounts for the financial resources used for the provision of services relative to the collection of trash and refuse; and the Sewer Fund that accounts for financial resources utilized for the maintenance and operation of the sanitary sewer systems.

Fiduciary Funds – The Borough maintains a Police Pension Fund that is reported separately in the accompanying financial statements.

Notes to Financial Statements – The notes to the financial statements provide required disclosures and other information essential to a full understanding of the material data provided in the government wide and fund financial statements. The notes present information about the Borough's accounting policies, significant accounts and activities, obligations, commitments and subsequent events, if any.

BOROUGH OF CLIFTON HEIGHTS

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

Budgetary Highlights

The Borough adopted an annual appropriated budget for the following funds: General, Sinking, Fire Tax, Liquid Fuels, Public Lighting, Recreation, Sewer and Sanitation. There were no amendments to the 2020 budgets. A budgetary comparison statement has been provided for the General Fund and the proprietary funds with legally adopted budgets to demonstrate budgetary compliance.

FINANCIAL ANALYSIS OF THE BOROUGH

The following comparative condensed financial data serve as indicators of the Borough's financial health or financial position. Table 1 below shows a condensed version of the Borough's Net Position. The component change in net position is shown below in Table 2 as a condensed summary of changes in net position. Tables 3 and 4 provide a comparative of the components of the capital assets from 2019 to 2020.

**TABLE 1
NET POSITION**

	December 31,	
	<u>2020</u>	<u>2019</u>
Current assets	\$ 6,415,811	\$ 6,247,613
Capital assets, net	3,056,764	3,023,473
Total Assets	9,472,575	9,271,086
Deferred Outflows	4,173,953	28,054
Current liabilities	641,560	698,270
Noncurrent liabilities	24,866,820	20,811,541
Total Liabilities	25,508,380	21,509,811
Deferred Inflows	1,421,790	377,245
Net position invested in capital assets	1,776,793	1,563,828
Restricted net position	616,136	591,886
Unrestricted	(15,676,571)	(14,743,630)
Net Position	\$ (13,283,642)	\$ (12,587,916)

BOROUGH OF CLIFTON HEIGHTS
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

TABLE 2
SUMMARY OF CHANGES IN NET POSITION

	For December 31,	
	<u>2020</u>	<u>2019</u>
Revenue		
Property taxes	\$ 3,242,195	\$ 3,444,988
Local enabling taxes and other taxes	278,716	311,906
Charges for services	1,968,508	2,357,752
Operating grants	365,560	367,761
Investment earnings	41,796	51,258
Miscellaneous	30,141	49,666
Total revenues	<u>5,926,916</u>	<u>6,583,331</u>
Operating expenses		
General government	772,729	733,468
Public safety/license and inspection	3,844,188	3,243,714
Public works/highway/health	479,689	542,583
Sanitation and sewer	1,450,355	1,242,951
Culture and recreation	22,652	29,897
Interest and issuance costs	53,029	60,433
Total program/function	<u>6,622,642</u>	<u>5,853,046</u>
Change in net position	(695,726)	730,285
Beginning net position	<u>(12,587,916)</u>	<u>(13,318,201)</u>
Ending net position	<u>\$ (13,283,642)</u>	<u>\$ (12,587,916)</u>

BOROUGH OF CLIFTON HEIGHTS
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

**TABLE 3
CHANGES IN CAPITAL ASSETS INCLUDING CONSTRUCTION IN PROGRESS
YEAR-TO-YEAR COMPARISON – GOVERNMENTAL ACTIVITIES**

	December 31,		%
	<u>2020</u>	<u>2019</u>	<u>Inc/Dec</u>
Land	\$ 60,158	\$ 60,158	0%
Buildings and Improvements	2,862,158	2,855,408	0.2%
Machinery and Equipment	587,859	509,930	15.3%
Infrastructure	<u>624,482</u>	<u>498,226</u>	25.3%
Totals	<u>\$ 4,134,657</u>	<u>\$ 3,923,722</u>	5.4%

**TABLE 4
CHANGES IN CAPITAL ASSETS INCLUDING CONSTRUCTION IN PROGRESS
YEAR-TO-YEAR COMPARISON – BUSINESS-TYPE ACTIVITIES**

	December 31,		%
CAPITAL INVESTMENT	<u>2020</u>	<u>2019</u>	<u>Inc/Dec</u>
Machinery and Equipment	\$ 354,431	\$ 354,431	0%
Infrastructure	<u>288,024</u>	<u>288,024</u>	0%
Totals	<u>\$ 642,455</u>	<u>\$ 642,455</u>	0%

BOROUGH OF CLIFTON HEIGHTS
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2020

ECONOMIC DEVELOPMENT

Clifton Heights Borough officials are working closely with community groups and other municipalities to encourage appropriate development both in the business and residential areas throughout the Borough. Elected officials and management are working hard to create jobs, quality of living and to generally improve all aspects of the community for its residents.

As part of the Delaware County Revitalization Program and in conjunction with the Council of Governments, Clifton Heights Borough officials continue to promote the development of the Baltimore Pike Corridor to promote business and develop an increased tax base. This period the Borough has been working with local economic development groups relative to property acquisition and development.

TO CONTACT BOROUGH MANAGEMENT AND REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Borough's finances and to demonstrate the Borough's accountability for its funds. If you have questions regarding this report or would like additional information, contact the Borough Manager, Borough of Clifton Heights, 30 S. Springfield Road, Clifton Heights, Pennsylvania 19018.

BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF NET POSITION
DECEMBER 31, 2020

	Primary Government		Total
	Governmental Activities	Business-type Activities	
ASSETS			
Cash and cash equivalents	\$ 3,060,567	\$ 2,136,588	\$ 5,197,155
Temporarily restricted cash	178,010	-	178,010
Receivables (net of allowance for uncollectibles)	497,920	370,317	868,237
Prepaid insurance	100,597	-	100,597
Internal balances	-	71,812	71,812
Due from Police Pension Fund	-	-	-
Capital assets (net of accumulated depreciation):			
Land	60,158	-	60,158
Buildings	2,335,444	-	2,335,444
Machinery and equipment	163,448	-	163,448
Infrastructure	306,348	191,366	497,714
TOTAL ASSETS	<u>6,702,492</u>	<u>2,770,083</u>	<u>9,472,575</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pension	7,223	-	7,223
Deferred outflows of resources related to other post-employment benefits	4,166,730	-	4,166,730
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>4,173,953</u>	<u>-</u>	<u>4,173,953</u>
LIABILITIES			
Accounts payable	194,099	39,353	233,452
Accrued wages and expenses	36,735	1,155	37,890
Internal balances	71,812	-	71,812
Due to Police Pension Fund	13,088	-	13,088
Payable from restricted assets:			
Escrow liability	178,010	-	178,010
Escheat liability	20,104	10	20,114
Long-term liabilities:			
Bonds payable within one year	87,194	-	87,194
Bonds payable due in more than one year	1,192,777	-	1,192,777
Net other post-employment benefits liability	23,613,051	-	23,613,051
Net pension liability	60,992	-	60,992
TOTAL LIABILITIES	<u>25,467,862</u>	<u>40,518</u>	<u>25,508,380</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources related to pension	682,920	-	682,920
Deferred inflows of resources related to other post-employment benefits	738,870	-	738,870
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>1,421,790</u>	<u>-</u>	<u>1,421,790</u>
NET POSITION			
Invested in capital assets, net of related debt	1,585,427	191,366	1,776,793
Restricted for:			
Debt service	271,278	-	271,278
Capital projects	28,549	-	28,549
Special revenue	316,309	-	316,309
Unrestricted	(18,214,770)	2,538,199	(15,676,571)
TOTAL NET POSITION	<u>\$ (16,013,207)</u>	<u>\$ 2,729,565</u>	<u>\$ (13,283,642)</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2020

Functions/Programs	<u>Expenses</u>	Program Revenues			Governmental Activities	Business-type Activities	<u>Total</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>			
Primary Government							
General Government	\$ 772,729	\$ -	\$ 153,402	\$ -	\$ (619,327)	\$ -	\$ (619,327)
Public Safety	3,634,296	76,699	30,914	-	(3,526,683)	-	(3,526,683)
Health and sanitation	-	-	-	-	-	-	-
License and Inspection	209,892	378,624	-	-	168,732	-	168,732
Public Works/Highway	479,689	-	161,478	-	(318,211)	-	(318,211)
Community Development	-	-	-	-	-	-	-
Culture and Recreation	22,652	-	-	-	(22,652)	-	(22,652)
Interest	<u>53,029</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(53,029)</u>	<u>-</u>	<u>(53,029)</u>
TOTAL GOVERNMENTAL ACTIVITIES	<u>5,172,287</u>	<u>455,323</u>	<u>345,794</u>	<u>-</u>	<u>(4,371,170)</u>	<u>-</u>	<u>(4,371,170)</u>
Business-type Activities:							
Sanitation	411,074	490,172	19,766	-	-	98,864	98,864
Sewer	<u>1,039,281</u>	<u>1,023,013</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(16,268)</u>	<u>(16,268)</u>
TOTAL BUSINESS-TYPE ACTIVITIES	<u>1,450,355</u>	<u>1,513,185</u>	<u>19,766</u>	<u>-</u>	<u>-</u>	<u>82,596</u>	<u>82,596</u>
General Revenues							
Real Estate Taxes					3,242,195	-	3,242,195
Other Taxes					278,716	-	278,716
Interest and Investment Earnings					25,734	16,062	41,796
Miscellaneous Refunds/ Reimbursements					30,141	-	30,141
Operating Transfer from Business Activity Funds					<u>57,400</u>	<u>(57,400)</u>	<u>-</u>
Total General Revenues					<u>3,634,186</u>	<u>(41,338)</u>	<u>3,592,848</u>
Capital Transfer of Assets to Business Activity Fund					<u>-</u>	<u>-</u>	<u>-</u>
Change in Net Position					(736,984)	41,258	(695,726)
Net Position – Beginning					<u>(15,276,223)</u>	<u>2,688,307</u>	<u>(12,587,916)</u>
Net Position – Ending					<u>\$(16,013,207)</u>	<u>\$ 2,729,565</u>	<u>\$(13,283,642)</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020

	General Fund	Sinking Fund	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,481,791	\$ 261,226	\$ 28,649	\$ 288,901	\$ 3,060,567
Restricted:					
Escrow cash	178,010	-	-	-	178,010
Tax receivables (net of allowance for uncollectibles)	296,048	4,050	-	17,502	317,600
Other receivables	180,320	-	-	-	180,320
Due from other funds	100	11,764	-	33,772	45,636
Prepaid expenses	3,768	-	-	-	3,768
Prepaid insurance	<u>100,597</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,597</u>
TOTAL ASSETS	<u>3,240,634</u>	<u>277,040</u>	<u>28,649</u>	<u>340,175</u>	<u>3,886,498</u>
DEFERRED OUTFLOWS OF RESOURCES					
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 3,240,634</u>	<u>\$ 277,040</u>	<u>\$ 28,649</u>	<u>\$ 340,175</u>	<u>\$ 3,886,498</u>
LIABILITIES					
Accounts payable and accrued expense	\$ 189,235	\$ -	\$ -	\$ 4,864	\$ 194,099
Payable from restricted assets:					
Escrow liability	178,010	-	-	-	178,010
Escheat liability	18,604	-	-	1,500	20,104
Accrued wages	36,735	-	-	-	36,735
Due to other funds	130,436	-	100	-	130,536
Other liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>553,020</u>	<u>-</u>	<u>100</u>	<u>6,364</u>	<u>559,484</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable taxes	<u>296,048</u>	<u>5,762</u>	<u>-</u>	<u>17,502</u>	<u>319,312</u>
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>296,048</u>	<u>5,762</u>	<u>-</u>	<u>17,502</u>	<u>319,312</u>
Fund Balances:					
Non-spendable	100,597	-	-	-	100,597
Restricted	-	-	-	316,309	316,309
Committed for:					
Debt service	-	271,278	-	-	271,278
Capital projects	-	-	28,549	-	28,549
Assigned	-	-	-	-	-
Unassigned	<u>2,290,969</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,290,969</u>
TOTAL FUND BALANCES	<u>2,391,566</u>	<u>271,278</u>	<u>28,549</u>	<u>316,309</u>	<u>3,007,702</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 3,240,634</u>	<u>\$ 277,040</u>	<u>\$ 28,649</u>	<u>\$ 340,175</u>	<u>\$ 3,886,498</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS

**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION**

DECEMBER 31, 2020

Total Fund Balances – Governmental Funds		\$ 3,007,702
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
These assets consist of:		
Land	\$ 60,158	
Buildings	2,862,158	
Machinery and equipment	587,859	
Infrastructure	624,482	
Accumulated depreciation	<u>(1,269,259)</u>	
Total Capital Assets		2,865,398
Some revenues may be collected after year-end but are not available soon enough for the current period expenditures and, therefore, are deferred in the funds		
		315,544
The net pension liability and deferred inflows/outflows related to the pension are not reported in the funds, consisting of:		
Net pension liability	(60,992)	
Deferred outflows of resources related to pensions	(682,920)	
Deferred inflows of resources related to pensions	<u>7,223</u>	
Total Pension Related Impact		(736,689)
The net other post-employment benefits liability and deferred inflows/outflows related to other post-employment benefits are not reported in the funds, consisting of:		
Net OPEB liability	(23,613,051)	
Deferred inflows of resources related to OPEB	(738,870)	
Deferred outflows of resources related to OPEB	<u>4,166,730</u>	
Total OPEB related impact		(20,185,191)
Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Those liabilities consist of:		
Bonds payable		<u>(1,279,971)</u>
Net Position		<u>\$ (16,013,207)</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>General Fund</u>	<u>Sinking Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:					
Real estate taxes (net)	\$ 2,992,835	\$ 52,269	\$ -	\$ 171,502	\$ 3,216,606
Real estate transfer taxes	92,951	-	-	-	92,951
Other taxes	278,716	-	-	-	278,716
License permits and fees	378,624	-	-	-	378,624
Fines and forfeitures	67,662	-	-	-	67,662
Intergovernmental grants	153,402	-	-	192,392	345,794
Police revenue	9,037	-	-	-	9,037
Miscellaneous	30,141	-	-	-	30,141
Interest/investment	<u>21,585</u>	<u>1,248</u>	<u>282</u>	<u>2,619</u>	<u>25,734</u>
Total Revenues	<u>4,024,953</u>	<u>53,517</u>	<u>282</u>	<u>366,513</u>	<u>4,445,265</u>
Expenditures:					
Current:					
General government	698,141	-	-	-	698,141
Public safety	2,228,150	-	-	180,914	2,409,064
Health and sanitation	-	-	-	-	-
Licenses and inspection	209,892	-	-	-	209,892
Public works/highways	384,983	-	-	153,568	538,551
Culture and recreation	6,905	-	-	15,747	22,652
Debt service:					
Principal	-	179,808	-	-	179,808
Issuance costs	-	-	-	-	-
Debt interest	-	53,029	-	-	53,029
Bank charges	-	-	-	-	-
Capital outlay:					
General government	133,006	-	-	-	133,006
Licenses and inspection	-	-	-	-	-
Public safety	77,929	-	-	-	77,929
Streets and highways	-	-	-	-	-
Total Expenditures	<u>3,739,006</u>	<u>232,837</u>	<u>-</u>	<u>350,229</u>	<u>4,322,072</u>
Excess (Deficiency) of Revenues over Expenditures	<u>285,947</u>	<u>(179,320)</u>	<u>282</u>	<u>16,284</u>	<u>123,193</u>
Other Financing Sources (Uses):					
Proceeds of debt	-	-	-	-	-
Refunding of debt	-	-	-	-	-
Operating transfer in	15,026	187,030	-	-	202,056
Operating transfer out	<u>(269,000)</u>	<u>-</u>	<u>-</u>	<u>(26)</u>	<u>(269,026)</u>
Total Other Financing Sources (Uses)	<u>(253,974)</u>	<u>187,030</u>	<u>-</u>	<u>(26)</u>	<u>(66,970)</u>
Net Change in Fund Balance	31,973	7,710	282	16,258	56,223
Fund Balance – Beginning	<u>2,359,593</u>	<u>263,568</u>	<u>28,267</u>	<u>300,051</u>	<u>2,951,479</u>
Fund Balance – Ending	<u>\$ 2,391,566</u>	<u>\$ 271,278</u>	<u>\$ 28,549</u>	<u>\$ 316,309</u>	<u>\$ 3,007,702</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2020

Amounts reported for governmental activities in the statement of activities (page 12) are different because:

Net change in fund balance – total governmental funds (page 15)	\$ 56,223
Governmental funds report real estate taxes on the modified accrual basis. The net difference in reporting on a full accrual basis results in a change to taxes.	27,605
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital outlay	210,935
Depreciation expense	(170,444)
The repayment of the principal of long-term debt (e.g., bonds, leases) consumes the current financial resources of governmental funds. This transaction, however, has no effect on net position.	
Repayment of debt	179,808
Proceeds of new debt	-
Expense relating to the reporting of net pension and other post-employment benefit liabilities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	<u>(1,041,111)</u>
Change in net position of governmental activities (page 12)	<u>\$ (736,984)</u>

Notes to the financial statements are an integral part of these statements.

BOROUGH OF CLIFTON HEIGHTS
GENERAL FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES
IN FUND BALANCES – BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
REVENUES				
Real estate taxes (net)	\$ 3,249,800	\$ 3,249,800	\$ 2,992,835	\$ (256,965)
Real estate transfer taxes	75,000	75,000	92,951	17,951
Other taxes	263,805	263,805	278,716	14,911
License permits and fees	287,600	287,600	378,624	91,024
Fines/forfeiture	61,000	61,000	67,662	6,662
Intergovernmental grants	18,742	18,742	153,402	134,660
Police revenue	10,000	10,000	9,037	(963)
Miscellaneous	15,000	15,000	30,141	15,141
Interest/investment	12,000	12,000	21,585	9,585
Total Revenues	<u>3,992,947</u>	<u>3,992,947</u>	<u>4,024,953</u>	<u>32,006</u>
EXPENDITURES				
Current:				
General government	974,441	974,441	698,141	276,300
Public safety	2,558,201	2,558,201	2,228,150	330,051
Health and sanitation	4,000	4,000	-	4,000
License and inspection	236,050	236,050	209,892	26,158
Public works/highways	298,213	298,213	384,983	(86,770)
Culture and recreation	1,639	1,639	6,905	(5,266)
Debt service:				
Principal	-	-	-	-
Issuance costs	-	-	-	-
Debt interest	-	-	-	-
Capital outlay:				
General government	-	-	133,006	(133,006)
Licenses and inspection	-	-	-	-
Public safety	70,000	70,000	77,929	(7,929)
Streets and highways	-	-	-	-
Total Expenditures	<u>4,142,544</u>	<u>4,142,544</u>	<u>3,739,006</u>	<u>403,538</u>
Excess (deficiency) of revenues over expenditures	<u>(149,597)</u>	<u>(149,597)</u>	<u>285,947</u>	<u>(435,544)</u>
Other financing sources (uses):				
Proceeds of debt	-	-	-	-
Refunding of debt	-	-	-	-
Operating transfer in	15,000	15,000	15,026	(26)
Operating transfer out	(157,931)	(157,931)	(269,000)	111,069
Total Other Financing Sources (Uses)	<u>(142,931)</u>	<u>(142,931)</u>	<u>(253,974)</u>	<u>111,043</u>
Net change in fund balance	(292,528)	(292,528)	31,973	<u>\$ (324,501)</u>
Fund Balance – Beginning			<u>2,359,593</u>	
Fund Balance – Ending			<u>\$ 2,391,566</u>	

The notes to the financial statements are an integral part of this statement.

**BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF NET POSITION – PROPRIETARY FUNDS
DECEMBER 31, 2020**

	Business-type Activities – Proprietary Funds		
	Sanitation Fund	Sewer Fund	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 865,736	\$ 1,270,852	\$ 2,136,588
Fees receivable, net	130,727	237,089	367,816
Accounts receivable, other	1,155	1,346	2,501
Prepaid assets	-	-	-
Due from other funds	<u>25,220</u>	<u>446,394</u>	<u>471,614</u>
Total Current Assets	<u>1,022,838</u>	<u>1,955,681</u>	<u>2,978,519</u>
Noncurrent Assets:			
Capital assets, net of accumulated depreciation	<u>-</u>	<u>191,366</u>	<u>191,366</u>
Total Noncurrent Assets	<u>-</u>	<u>191,366</u>	<u>191,366</u>
Deferred Outflows of Resources			
	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 1,022,838</u>	<u>\$ 2,147,047</u>	<u>\$ 3,169,885</u>
LIABILITIES			
Accounts payable	\$ 39,353	\$ -	\$ 39,353
Accrued wages and expenses	464	691	1,155
Escheat liability	10	-	10
Due to other funds	<u>399,802</u>	<u>-</u>	<u>399,802</u>
Total Liabilities	<u>439,629</u>	<u>691</u>	<u>440,320</u>
Deferred Inflows of Resources			
	<u>-</u>	<u>-</u>	<u>-</u>
NET POSITION			
Invested in capital assets	-	191,366	191,366
Unrestricted	<u>583,209</u>	<u>1,954,990</u>	<u>2,538,199</u>
Total Net Position	<u>583,209</u>	<u>2,146,356</u>	<u>2,729,565</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 1,022,838</u>	<u>\$ 2,147,047</u>	<u>\$ 3,169,885</u>

The notes to the financial statements are an integral part of this statement.

BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN
NET POSITION – PROPRIETARY FUNDS
DECEMBER 31, 2020

	Business-type Activities – Proprietary Funds		
	Sanitation Fund	Sewer Fund	Total
Operating Revenues:			
Charges for services	\$ 490,172	\$ 1,023,013	\$ 1,513,185
Intergovernmental revenues	19,766	-	19,766
Miscellaneous	-	-	-
Total Operating Revenues	<u>509,938</u>	<u>1,023,013</u>	<u>1,532,951</u>
Operating Expenditures:			
Wages and benefits and temporary help	-	-	-
Repairs and maintenance	-	78,095	78,095
Engineering	-	6,733	6,733
Legal	-	-	-
Vehicle expense	1,975	-	1,975
Insurance expense	-	-	-
Pension expense	-	-	-
Other operating expenses	7,605	21,950	29,555
DCSWA waste management fee	160,045	-	160,045
Contracted services	241,449	-	241,449
Payments to authorities	-	925,303	925,303
Total Operating Expenditures	<u>411,074</u>	<u>1,032,081</u>	<u>1,443,155</u>
Operating Income Before Depreciation	98,864	(9,068)	89,796
Depreciation expense	-	(7,200)	(7,200)
Operating Income	<u>98,864</u>	<u>(16,268)</u>	<u>82,596</u>
Nonoperating Revenues:			
Interest income	5,802	10,260	16,062
Total Nonoperating Revenues	<u>5,802</u>	<u>10,260</u>	<u>16,062</u>
Income (Loss) Before Operating Transfers	104,666	(6,008)	98,658
Operating transfers out	<u>(36,200)</u>	<u>(21,200)</u>	<u>(57,400)</u>
Change in Net Position	68,466	(27,208)	41,258
Total Net Position – Beginning	<u>514,743</u>	<u>2,173,564</u>	<u>2,688,307</u>
Total Net Position - Ending	<u>\$ 583,209</u>	<u>\$ 2,146,356</u>	<u>\$ 2,729,565</u>

The notes to the financial statements are an integral part of this statement.

BOROUGH OF CLIFTON HEIGHTS

STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS

DECEMBER 31, 2020

	Proprietary Fund Types		
	<u>Sanitation</u>	<u>Sewer</u>	<u>Total</u>
Cash flows from operating activities:			
Cash received from customers and grants	\$ 558,814	\$ 1,098,317	\$ 1,657,131
Cash paid to suppliers for goods and services	(225,157)	(109,768)	(334,925)
Cash paid to other authorities	(160,045)	(925,303)	(1,085,348)
Cash paid to employees	<u>464</u>	<u>689</u>	<u>1,153</u>
Net cash (used) provided by operating activities	<u>174,076</u>	<u>63,935</u>	<u>238,011</u>
Cash flows from non-capital financing activities:			
Interfund expenditures and transfers	<u>(36,200)</u>	<u>(21,200)</u>	<u>(57,400)</u>
Net cash used in non-capital financing activities	<u>(36,200)</u>	<u>(21,200)</u>	<u>(57,400)</u>
Cash flows from capital and related financing activities:			
Sale of capital assets	-	-	-
Net cash provided by capital and related financing activities	-	-	-
Cash flows from investing activities:			
Interest on investments	<u>5,802</u>	<u>10,260</u>	<u>16,062</u>
Net cash provided by investing activities	<u>5,802</u>	<u>10,260</u>	<u>16,062</u>
Net increase (decrease) in cash and cash equivalents	143,678	52,995	196,673
Beginning cash and cash equivalents	<u>722,058</u>	<u>1,217,857</u>	<u>1,939,915</u>
Ending cash and cash equivalents	<u>\$ 865,736</u>	<u>\$ 1,270,852</u>	<u>\$ 2,136,588</u>
Reconciliation of Net Operating Income (Loss) to Net Cash Provided by (Used In) Operating Activities			
Operating Income	<u>\$ 98,864</u>	<u>\$ (16,268)</u>	<u>\$ 82,596</u>
Adjustments to reconcile net operating income (loss) to net cash provided by (used in) operating activities:			
Depreciation	-	7,200	7,200
Bad debt expense	-	-	-
Changes in assets and liabilities:			
(Increase) decrease in receivables	16,902	35,120	52,022
(Increase) decrease in prepaid expenses	-	-	-
(Increase) decrease in due from other funds	10,228	40,184	50,412
Increase (decrease) in due to other funds	21,746	-	21,746
Increase (decrease) in accounts payable	25,872	(2,990)	22,882
Increase (decrease) in wages payable	<u>464</u>	<u>689</u>	<u>1,153</u>
Net adjustments	<u>75,212</u>	<u>80,203</u>	<u>155,415</u>
Cash provided by (used in) operating activities	<u>\$ 174,076</u>	<u>\$ 63,935</u>	<u>\$ 238,011</u>

The notes to the financial statements are an integral part of this statement.

BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF NET POSITION – FIDUCIARY FUNDS
DECEMBER 31, 2020

	<u>Pension Trust Fund</u>
ASSETS	
Cash	\$ 27,627
Taxes receivable (net of allowance for uncollectibles)	12,000
Due from Borough	<u>13,088</u>
Total Assets	52,715
 DEFERRED OUTFLOWS OF RESOURCES	
	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 52,715</u>
 LIABILITIES	
Due to Borough	<u>\$ -</u>
Total Liabilities	-
 DEFERRED INFLOWS OF RESOURCES	
Unavailable taxes	<u>12,030</u>
Total Liabilities and Deferred Inflows of Resources	<u>12,030</u>
Total Net Position	<u>40,685</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 52,715</u>

The notes to the financial statements are an integral part of this statement.

BOROUGH OF CLIFTON HEIGHTS
STATEMENT OF CHANGES IN NET POSITION – FIDUCIARY FUNDS
DECEMBER 31, 2020

	<u>Pension Trust Fund</u>
Additions:	
Real Estate Taxes	\$ 108,913
Contributions:	
Employer contributions operating transfer	124,370
State aid	<u>108,324</u>
Total Contributions	<u>341,607</u>
Investment Earnings:	
Interest	<u>574</u>
Total Additions	<u>342,181</u>
Deductions:	
Benefits	332,694
Administrative expenses	<u>5,500</u>
Total Deductions	<u>338,194</u>
Change in Net Position	3,987
Net Position – Beginning of Year	<u>36,698</u>
Net Position – End of Year	<u>\$ 40,685</u>

The notes to the financial statements are an integral part of this statement.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting entity

The Borough of Clifton Heights is a municipal corporation existing and operating under the Borough Code of the Commonwealth of Pennsylvania. The accompanying financial statements present the primary government only. In evaluating the Borough (the primary government) as a reporting entity, all potential component units that may or may not fall within the financial accountability of the Borough have been addressed. Financial accountability is present if the Borough appoints a voting majority of a component unit's governing body and has the ability to impose its will on the organization or if there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Borough. Based on the aforementioned criteria, there were no entities which were considered for inclusion in the reporting entity.

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable, if any.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Sinking Fund* accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

The *Capital Projects Fund* accounts for the financial resources to be used for the acquisition or construction of capital items, special projects, and/or major capital facilities.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

The government reports the following major proprietary funds:

The *Sanitation Fund* accounts for the financial resources used for the provision of services to Borough residents for the collection of trash and refuse.

The *Sewer Fund* accounts for the financial resources used for the maintenance and operation of the sanitary sewer system.

Additionally, the government reports the following fiduciary fund type:

The *Pension Trust Fund* accounts for assets held by a government unit in a trustee capacity for the Police Pension Plan.

Private-sector standards of accounting and financial reporting issued by the Financial Accounting Standards Board (FASB) prior to December 1, 1989, generally are followed in the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Government Accounting Standards Board (GASB). Governments also have the *option* of following subsequent private-sector guidance for their business-type activities or enterprise funds, if any, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the sewer fund and sewer capital fund are charges to customers for services. The funds also recognize as operating revenues the portion of tax fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, liabilities, and net position or equity

Deposits and investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

With the exception of Pension Trust Funds, state law allows the government to invest in obligations of the United States of America, the Commonwealth of Pennsylvania, or any agency or instrumentality of either, which are secured by the full faith and credit of such entity. The law also allows for the Government to invest in certificates of deposit of banks, savings and loans, and savings banks both within and outside the Commonwealth of Pennsylvania, provided such amounts are insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance, and that deposits in excess of such insurance are collateralized by the depository. The state also imposes limitations with respect to the amount of investment in certificates of deposit to the extent that such deposits may not exceed 20% of a bank's total capital surplus or 20% of a savings and loan's or savings bank's assets, net of its liabilities. The government may also invest in shares of registered investment companies, provided that investments of the Company are authorized investments, as noted above.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

The law provides that the government’s Pension Trust Funds may invest in any form or type of investment, financial instrument, or financial transaction if determined by the government to be prudent.

Investments for the government are reported at fair value. The Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds”. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances”.

All trade and property tax receivables are shown net of an allowance for uncollectibles. At December 31, 2020, an allowance for taxes has been established at 30% of the balance owed, and an allowance for sewer and trash fees has been established at 50% of the balance owed. A reserve has been established in the governmental funds shown on these statements as deferred inflows of resources, representing that portion of delinquent taxes and fees receivable not expected to be available and measurable as revenue in the current period.

Property taxes are levied as of January 1 on property values assessed as of the same date. Taxes are billed February 1 and payable under the following terms: a 2% discount February 1 through March 31; face amount April 1 through May 31; and a 10% penalty after May 31. Any unpaid bills at December 31 are subject to lien, and penalties and interest are assessed. The Borough employs an elected tax collector to collect the property tax levied. The tax collector remits Borough taxes at least monthly and is paid a salary.

Delinquent fees receivable for the sewer and sanitation funds reflect amounts for 1987 through 2019 that have been turned over to a collection agent for collection. Delinquent fees for years prior to 1987 have been determined to be uncollectible and are not included.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Delinquent taxes receivable includes the values reflected on the liened tax records of the County of Delaware. The amount shown as receivable, includes unsatisfied levies on the years 1989 through 2019.

Use of estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted assets

Certain cash deposits have been classified as restricted assets on the balance sheet because they are held by the Borough in a custodial capacity for developers and others. There is a corresponding restricted liability on the balance sheet for these funds.

Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Major outlays for capital assets and improvements are capitalized as projects as constructed. Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets have been valued prospectively, at cost. Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	20-40
Equipment	3-7
Machinery	10
Infrastructure	40-50

Compensated absences

Management considers compensated absences when budgeting salaries and benefits and budgets at the gross salary level to assure resources are available to pay unpaid vacation, sick pay and other employee amounts as they occur. These compensated absences for accumulated vacation or sick pay are recorded as expenditures in governmental funds when paid. Unused vacation amounts are relieved at year-end for all employees (including the police force); sick leave is granted as appropriate with budgetary provision being made annually for the estimated cost of substitute personnel. As such, there is no liability for accrued sick leave or accrued vacation leave as of December 31, 2020.

Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method, if any exist. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt, if any exist.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period, if any exist. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses, if any exist. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures, if any exist.

Net position

In the government-wide financial statements, net position is classified into three components:

- *Invested in capital assets, net of related debt* – consists of capital assets including restricted capital assets net of accumulated depreciation and reduced by the outstanding balances of borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- *Restricted net position* – consists of net position with constraints placed on the use either by outside groups such as grantors or laws and regulations of other governments; or through law.
- *Unrestricted net position* – includes all other net position amounts that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Governmental fund balances are presented in five possible categories:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form; or b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted nor committed for which a government has a stated intended use as established by the Council or an official to which the Council has delegated the authority to assign amounts for specific purposes.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General fund is the only fund that reports a positive unassigned fund balance amount. Unassigned balances also include negative balances in the governmental funds reporting resources restricted for specific programs.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position and/or fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense) until then. The Borough's deferred outflows of resources include deferred outflows for the resources related to pensions. See discussion below regarding the Borough's deferred outflows of resources related to pensions.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Under the modified accrual basis of accounting, the Borough reports unavailable revenues in the governmental funds balance sheet. The unavailable revenues result from two sources: real estate taxes and fees for sanitation and sewer usage. These amounts are deferred and recognized as inflows of resources in the period(s) that the amounts become available. Under the accrual basis of accounting, the Borough also reports deferred inflows of resources related to pensions in the Statement of Net Position. See discussion below.

Deferred Outflows/Deferred Inflows of Resources Related to Pensions

In conjunction with pension accounting requirements, the effect of the difference between projected and actual earnings on pension plan investments are recorded as deferred outflows of resources or deferred inflows of resources related to pensions on the government-wide financial statements. These amounts are determined based on actuarial valuations performed for the plans. Note 10 presents additional information about the pension plans.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources related to pensions, deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plans, as well as additions to and deductions from the pension plan fiduciary net position have been determined on the same basis as they are reported in the financial statements of the pension plans. Employer contributions are recognized when due and the employer has a legal requirement to provide the contributions. Investments are reported at fair value.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Date of Management's Review

Management of the Borough has evaluated subsequent events through March 15, 2022, the date on which the financial statements were available to be issued.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds of the Borough. All appropriations lapse at year end.

During November, the Borough holds budget hearings for the purpose of receiving oral and written comments from interested parties in regard to the proposed budget for the following year. The Borough makes available to the public its proposed operating budget for all funds. The operating budget includes proposed expenditures and the means of financing them. The Borough holds public hearings and a final budget must be prepared and adopted no later than December 31 through the passage of an ordinance.

All budget revisions require the approval of the Borough Council. At year end, the Council passes a resolution to move underexpended funds to overexpended categories. There were no budget revisions during 2020.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders) outstanding at year end lapse.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Excess of expenditures over/under appropriations

General Fund: For the year ended December 31, 2020, expenditures were less than appropriations by \$403,358. This was primarily the result of reduced expenditures for general government and public safety.

Sewer Fund: For the year ended December 31, 2020, expenditures were greater than appropriations by \$146,281.

Sanitation Fund: For the year ended December 31, 2020, expenditures were less than appropriations by \$123,007.

NOTE 3 – DEPOSITS AND INVESTMENTS

Custodial Credit Risk – Deposits. The risk that in the event of a bank failure, the government's deposits may not be returned to it or the government will not be able to recover collateralized securities in the possession of an outside party. The government's policy is to require its banking institution to provide a letter stating that they follow the Commonwealth of Pennsylvania Act 72, where all funds in excess of federal depository insurance limits held by the bank are collateralized in public funds secured on a pooled basis.

At year-end, the government's carrying amount of deposits was \$5,224,782 and the bank balance was \$5,632,473. Of the bank balance, \$457,665 was covered by federal depository insurance. Any balances exceeding depository insurance are exposed to custodial credit risk because it is uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the government's name.

Custodial Credit Risk – Investments. For an investment, this is the risk that, in the event of a failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The risks of default are eliminated due to the constraints imposed upon allowable investment instruments by the Borough's investment policy and through state limitations as discussed in Note 1.

For the year ended December 31, 2020, the Borough held only cash and cash equivalents in governmental and proprietary type funds. The Police and Employees' Pension Funds held investments, however, they are not reflected in the accompanying basic financial statements. The pension plans issue stand-alone statements which discuss the investments held by those plans.

**BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 4 – ACCOUNTS RECEIVABLE

As of year end for the government’s individual major funds and nonmajor, and proprietary, and fiduciary funds, in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Sinking</u>	<u>Sanitation</u>	<u>Sewer</u>	<u>Nonmajor Funds</u>	<u>Fiduciary Funds</u>	<u>Total</u>
Receivables:							
Taxes/ fees	\$ 422,926	\$ 6,519	\$ 261,124	\$ 474,179	\$ 25,003	\$ 17,143	\$ 1,206,894
Accounts	<u>180,320</u>	<u>-</u>	<u>1,155</u>	<u>1,346</u>	<u>-</u>	<u>-</u>	<u>182,821</u>
Gross receivables	603,246	6,519	262,279	475,525	25,003	17,143	1,389,715
Less: allowance for uncollectibles	<u>(126,878)</u>	<u>(2,469)</u>	<u>(130,397)</u>	<u>(237,090)</u>	<u>(7,501)</u>	<u>(5,143)</u>	<u>(509,478)</u>
Net total receivables	<u>\$ 476,368</u>	<u>\$ 4,050</u>	<u>\$ 131,882</u>	<u>\$ 238,435</u>	<u>\$ 17,502</u>	<u>\$ 12,000</u>	<u>\$ 880,237</u>

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets, not being depreciated:				
Land	<u>\$ 60,158</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,158</u>
Total capital assets, not being depreciated	<u>60,158</u>	<u>-</u>	<u>-</u>	<u>60,158</u>
Capital assets, being depreciated:				
Buildings and improvements	2,855,408	6,750	-	2,862,158
Machinery and equipment	509,930	77,929	-	587,859
Infrastructure	<u>498,226</u>	<u>126,256</u>	<u>-</u>	<u>624,482</u>
Total capital assets being depreciated	<u>3,863,564</u>	<u>210,935</u>	<u>-</u>	<u>4,074,499</u>
Less accumulated depreciation for:				
Buildings and improvements	442,486	84,228	-	526,714
Machinery and equipment	352,426	71,985	-	424,411
Infrastructure	<u>303,903</u>	<u>14,231</u>	<u>-</u>	<u>318,134</u>
Total accumulated depreciation	<u>1,098,815</u>	<u>170,444</u>	<u>-</u>	<u>1,269,259</u>
Total capital assets, being depreciated, net	<u>2,764,749</u>	<u>55,577</u>	<u>-</u>	<u>2,805,240</u>
Governmental-type activities capital assets, net	<u>\$ 2,824,907</u>	<u>\$ 55,577</u>	<u>\$ -</u>	<u>\$ 2,865,398</u>

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 5 – CAPITAL ASSETS (CONTINUED)

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-type activities				
Capital assets, being depreciated:				
Machinery and equipment	\$ 354,431	\$ -	\$ -	\$ 354,431
Infrastructure	<u>288,024</u>	<u>-</u>	<u>-</u>	<u>288,024</u>
Total capital assets being depreciated	<u>642,455</u>	<u>-</u>	<u>-</u>	<u>642,455</u>
Less accumulated depreciation for:				
Machinery and equipment	354,431	-	-	354,431
Infrastructure	<u>89,458</u>	<u>7,200</u>	<u>-</u>	<u>96,658</u>
Total accumulated depreciation	<u>443,889</u>	<u>7,200</u>	<u>-</u>	<u>451,089</u>
Total capital assets, being depreciated, net	<u>198,566</u>	<u>(7,200)</u>	<u>-</u>	<u>191,366</u>
Business-type activities capital assets, net	<u>\$ 198,566</u>	<u>\$ (7,200)</u>	<u>\$ -</u>	<u>\$ 191,366</u>

NOTE 6 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund receivables/payables:

	<u>Credit Due to</u>	<u>Debit Due from</u>
General	\$ 130,436	\$ 100
Sinking	-	11,746
Capital Projects	100	-
Fiduciary	-	13,088
Sanitation	399,802	25,220
Sewer	-	446,394
Nonmajor funds	<u>-</u>	<u>33,790</u>
Total	<u>\$ 530,338</u>	<u>\$ 530,338</u>

Interfund balances are primarily a result of:

- (1) Allocation of revenue collections
- (2) Reimbursement of expenditures

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

NOTE 6 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers:

	<u>Transfer Out</u>	<u>Transfer In</u>
General	\$ 269,000	\$ 15,026
Police Pension	-	124,370
Sinking	-	187,030
Sanitation	36,200	-
Sewer	21,200	-
Recreation	<u>26</u>	<u>-</u>
Total	<u>\$ 326,426</u>	<u>\$ 326,426</u>

Interfund balances are primarily a result of transfers:

- (1) To cover debt and pension payments

Detailed information about aggregated fund balances

Restricted fund balances	
Recreation Fund	\$ 2,382
Special Fire	67,717
Liquid Fuels	<u>246,210</u>
Total	<u>\$ 316,309</u>

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 7 - LONG-TERM DEBT

General Obligation Bonds

In 2012, the Borough issued \$1,880,000 General Obligation Bonds, Series 2012, to provide funds for capital improvements and capital expenditures and refinance the General Obligation Bonds, Series 2003. General obligation bonds have been issued for the governmental activities only. The bond issue is to be repaid over a twenty-year period with varying amounts of principal maturing each year. Interest is payable monthly. The Bonds have a final maturity on September 1, 2032.

In 2017, the Borough issued \$1,700,000 General Obligation Bonds, Series 2017, to provide funds for capital improvements. The bonds have been issued for governmental activities only. The bond issue is to be repaid over a twenty-year period, with no principal coming due in the first two years. Interest is payable bi-annually for the first two years and monthly for the remainder of the bonds. Bonds have a final maturity of January 1, 2037; however, the bonds were repaid in full in 2020.

General obligation bonds are direct obligations and pledge the full faith and credit of the government.

General obligation bonds currently outstanding are as follows:

<u>Purpose</u>	<u>Interest Rates</u>	<u>Amount</u>
Governmental activities	2% to 5%	<u>\$ 1,279,971</u>

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 7 - LONG-TERM DEBT (CONTINUED)

Annual debt service requirements to maturity for general obligation bonds and term notes are as follows:

<u>Year Ending December 31</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2021	\$ 87,194	\$ 48,661
2022	90,678	45,178
2023	94,300	41,555
2024	97,958	37,897
2025	101,981	33,874
2026-2030	574,305	104,971
2031-2032	<u>233,555</u>	<u>8,635</u>
	<u>\$ 1,279,971</u>	<u>\$ 320,771</u>

Changes in long-term liabilities

Long-term liability activity for the year ended December 31, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities:					
Bonds payable	\$ 1,459,645	\$ -	\$ (179,674)	\$ 1,279,971	\$ 87,194
Net pension liability	717,374	733,091	(1,389,473)	60,992	-
Net other post-employment benefits liability	<u>18,814,204</u>	<u>6,259,899</u>	<u>(1,461,052)</u>	<u>23,613,051</u>	<u>-</u>
Governmental activity					
Long-term liabilities	<u>\$ 20,991,223</u>	<u>\$ 6,992,990</u>	<u>\$ (3,030,199)</u>	<u>\$ 24,954,014</u>	<u>\$ 87,194</u>

Activity related to the net pension liability and the net other post-employment benefits liability is discussed in detail in Notes 10 and 11.

**BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 8 – RISK MANAGEMENT

The government is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance.

NOTE 9 - CONTINGENT LIABILITIES

Amounts received or receivable from grant agencies are subject to audit and adjustments by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

In the normal course of business, there are various relatively minor claims and suits pending against the Borough, none of which are anticipated to materially effect the financial position of the Borough. At the present time, there are no significant litigation matters pending.

NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS

The Borough contributes to the Borough of Clifton Heights Police Pension Fund for police officers. A separate report is provided by the Pension Plan and is available by contacting the Borough. The activity of the Plan is audited biennially by the Commonwealth of Pennsylvania Auditor General's Office.

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
 (CONTINUED)**

Description

The Borough sponsors a single employer defined benefit pension plan, the Police Pension Plan (“Pension Plan”), a public employee retirement system (PERS). All regular, full time police employees participate in the plan. The most recent valuation was as of January 1, 2019 whose details are discussed below. As of December 31, 2020, the plan consisted of the following:

Inactive plan members or beneficiaries currently receiving benefits	12
Inactive plan members entitled to but not yet receiving benefits	-
Active plan members	<u>10</u>
Total plan members	<u><u>22</u></u>

The Pension Plan provides retirement benefits as well as death and disability benefits to full-time police employees. All benefits vest after 12 years of credited service. Employees who retire at or after age 50, starting the first of the month following the attainment of age 50, with 25 years of credited service are entitled to monthly retirement benefit, payable for life, in an amount equal to 50% of their average eligible monthly compensation received during the last 36 months of employment, plus a monthly service increment, if applicable, offset by workers’ compensation. Cost of living allowances are provided at the discretion of the municipality. Pension provisions include death and disability provisions.

Covered employees are required to contribute at a rate of 5.0% of compensation to the Pension Fund. Employee contributions to the Pension Fund for 2020 were \$50,929. The Borough is required by statute, principally Pennsylvania Act 205, to contribute the remaining amounts necessary to finance the Fund. Benefit and contribution provisions are established by Pennsylvania law and may be amended only as allowed by Pennsylvania law. Pennsylvania allocates certain funds to assist the Borough in pension funding, which is funded by state foreign casualty tax. In 2020, Pennsylvania allocated \$108,324 to the Pension Fund. The remaining \$224,370 was funded by the Borough.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
(CONTINUED)**

Net Pension Liability

The components of the net pension liability of the Pension Plan at December 31, 2020 were as follows:

Total pension liability	\$ 7,842,623
Plan fiduciary net position	<u>7,781,631</u>
 Net pension liability	 <u>\$ 60,992</u>
 Plan fiduciary net position as a percentage of the total pension liability	 <u>99.2%</u>

The total pension liability was determined as part of the January 1, 2019 actuarial valuation using the following assumptions:

	<u>Police</u>
Method to determine actuarial value of assets	Fair Value (Section 210(a) of Act 205)
Investment rate of return	8%
Projected salary increases due to inflation	5%
Inflation	2.25%
Cost method	Entry Age Normal
Amortization method	Level Dollar
Remaining amortization period	4 Years
Retirement age	50

The Plan's total pension liability as of December 31, 2020 was projected by the actuaries from January 1, 2019. Mortality rates were based on the Blue Collar RP 2000 Mortality Table projected to 2020 using Scale AA.

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
(CONTINUED)**

The changes in net pension liability of the Pension Plan at December 31, 2020 were as follows:

	<u>Increases/Decreases</u>		
	<u>Total Pension Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net Pension Liability</u>
Balances at December 31, 2019	\$ 7,606,362	\$ 6,888,988	\$ 717,374
Changes for the year:			
Service cost	133,755	-	133,755
Interest	599,336	-	599,336
Differences between actual and expected			
Experience	-	-	-
Changes of assumptions	-	-	-
Contributions – employer	-	224,370	(224,370)
Contributions – state aid	-	108,324	(108,324)
Contributions – employee	-	50,929	(50,929)
Net investment income	-	1,005,850	(1,005,850)
Benefit payments	<u>(496,830)</u>	<u>(496,830)</u>	<u>-</u>
Net changes	<u>236,261</u>	<u>892,643</u>	<u>(656,382)</u>
Balances at December 31, 2020	<u>\$ 7,842,623</u>	<u>\$ 7,781,631</u>	<u>\$ 60,992</u>

Basis of Accounting

Pension Plan financial statements are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which employee services are performed.

Investment Policy

Investments which are included in the Police Pension Plan are reported at fair value and are invested in accordance with the Plan's policy. Short-term investments are reported at cost, which approximates fair value. Unrealized gains and/or losses due to fluctuation in market value are recorded in the financial statements. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
 (CONTINUED)**

The Pension Plan’s policies in regard to the allocation of invested assets are established and may be amended by the Borough Council and Pension Board. The objective of the investment strategy is to reduce risk while maximizing returns through the prudent diversification of the portfolio in order to maintain a fully funded status and meet the benefit and expense obligations when due.

The Plan’s investment policy establishes the following target allocation across asset classes:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equities	45.5%	4.63%
International equities	24.5%	6.01%
Fixed income	27.0%	0.68%
Cash	3.0%	<u>-0.38%</u>
Total net blended return		3.74%*
Long-term expected rate of return		5.92%

*Excludes 2.18% inflation assumption

Long-Term Expected Rate of Return

The long-term expected rate of return on Plan investments was determined using an allocation study conducted by the Plan’s investment management consultant in December 2020 in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) were developed for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates or arithmetic real rates of return for each major asset class in the target assets allocation as of December 31, 2020 are listed in the table above.

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
 (CONTINUED)**

Rate of Return

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. For the year ended December 31, 2020, the annual money-weighted rate of return on the Pension Plan investments, net of investment expense, was 14.98%.

Concentrations

The Pension Plan did not have investments in a single issuer that exceeded 5% of the Plan's fiduciary net position at December 31, 2020.

Discount Rate

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that the municipal contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Plan's long-term returns may be less than its actuarial discount rate assumption used to determine its pension liability. The Borough will consider the costs of lowering the actuarial assumed investment rate of return going forward to be more consistent with the Plan's anticipated investment returns.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plans calculated using the discount rates described above, as well as what the Plan's net pension liabilities would be if they were calculated using a discount rate that is one-percentage-point lower or one-percentage-point higher than the current rates:

1% Decrease <u>(7.00%)</u>	Current Discount Rate <u>(8.00%)</u>	1% Increase <u>(9.00%)</u>
<u>\$892,086</u>	<u>\$60,992</u>	<u>\$(639,849)</u>

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

**NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS
 (CONTINUED)**

*Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources
 Related to Pensions*

For the year ended December 31, 2020, the Plan recognized pension expense of \$2,818. At December 31, 2020, the Plan reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual expenses	\$ -	\$ (137,615)
Changes in assumptions	7,223	-
Net difference between projected and actual earnings on pension plan investments	<u>-</u>	<u>(545,305)</u>
Total	<u>\$ 7,223</u>	<u>\$ (682,920)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2021	\$ (149,282)
2022	(62,550)
2023	(288,120)
2024	(175,745)
2025	-
Thereafter	<u>-</u>
Total	<u>\$ (675,697)</u>

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 11 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEBS)

Plan Description

In addition to providing pension benefits under the police collective bargaining agreement, the Borough also provides certain health care benefits for retired police officers. The Borough does not have a formal plan document for the OPEB plan, but it operates as a single-employer defined benefit plan that is not accounted for as a trust fund. An irrevocable trust has not been established, the plan does not issue a separate report, and activity of the plan is reported in the Borough's General Fund. The bargaining agreement was most recently revised January 1, 2017.

All police officers that have reached 25 years of service which includes the purchase of prior military service and having reached the age of 50 years are eligible to participate in the retirement program. Eligible employees and their spouses may continue health care benefits from the time of retirement until they become eligible for Medicare. Upon being eligible for Medicare, the employee and their spouse are eligible to participate in medical coverage, at a total cost to the Borough, in a Medicare Supplement plan with a Medicare Part D prescription drug plan plus dental and vision.

The Borough will pay 100% of hospital, medical, dental, vision, and related benefits that are in effect at the time of retirement or disability. In the event that a retired officer moves out of the health plan network service area, the Borough will pay 100% of the cost of obtaining comparable hospital, medical, dental, vision, and related coverage. Employees are not required to contribute to the plan.

As of January 1, 2018, there were 3 fully eligible active employees in the plan and 9 retirees and beneficiaries who were currently receiving benefits. There were eight other active employees not fully eligible for benefits at January 1, 2018.

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

NOTE 11 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEBS) (CONTINUED)

Contributions

The contribution requirements of OPEB Plan members and the Borough are established and may be amended by the Borough. Currently, members are not required to contribute, and the Borough contributes 100%. The OPEB plan is not funded. The employer’s contributions are financed on a pay-as-you-go basis. In 2020, the Borough paid \$286,215 in OPEB premiums.

Net OPEB Liability

The Borough’s net OPEB liability was measured as of December 31, 2020 and was determined by an actuarial valuation as of January 1, 2020.

The net OPEB liability for the current year was computed as of the latest actuarial valuation using the following actuarial assumptions:

Actuarial valuation date	1/1/20					
Actuarial cost method	Entry Age Normal					
Amortization method	Straight-line					
Asset valuation method	N/A – the OPEB plan is unfunded					
Actuarial assumptions:						
Investment rate of return	N/A – there are no invested assets					
Assumed retirement age	Age 50 & 25 years service					
Healthcare cost trends:						
	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Ultimate</u>
Non-Medicare	6.25%	6%	5.75%	5.5%	5.25%	5%
Medicare	5%	5%	5%	5%	5%	5%
Dental and Vision	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

NOTE 11 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEBS) (CONTINUED)

Changes in the Net OPEB Liability

The changes in the total OPEB liability of the Borough for the year ended December 31, 2020 were as follows:

	<u>Net OPEB Liability</u>
Balance at January 1, 2020	\$ 18,814,204
Changes for the year:	
Service cost	505,311
Interest	452,033
Differences between expected and actual expense	(940,282)
Changes in assumptions and cost method	5,302,555
Contributions - employer	<u>(520,770)</u>
Balance at December 31, 2020	<u>\$ 23,613,051</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following represents the net OPEB liability calculated using the stated discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one-percentage-point lower or one-percentage-point higher than the current rate:

<u>1% Decrease (0.93%)</u>	<u>Current Discount Rate (1.93)%</u>	<u>1% Increase (2.93%)</u>
<u>\$28,356,350</u>	<u>\$23,613,051</u>	<u>\$19,950,917</u>

BOROUGH OF CLIFTON HEIGHTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 11 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (OPEBS) (CONTINUED)

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Trend Rate

The following presents the net OPEB liability calculated using the stated healthcare trend assumption, as well as what the net OPEB liability would be if it were calculated using the healthcare trend rate that is one-percentage-point lower or one-percentage-point higher than the current rate:

<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
<u>\$19,729,352</u>	<u>\$23,613,051</u>	<u>\$28,642,031</u>

OPEB Expense and Deferred Outflows and Inflows of Resources

For the year ended December 31, 2020, the Borough recognized OPEB expense of \$1,891,757.

At December 31, 2020, the Borough reported deferred outflows and inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Expense	\$ -	\$ (738,870)
Changes in Assumptions and Cost Method	<u>4,166,730</u>	<u>-</u>
Total	<u>\$ 4,166,730</u>	<u>\$ (738,870)</u>

BOROUGH OF CLIFTON HEIGHTS
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020

**NOTE 11 – POST-EMPLOYMENT BENEFITS OTHER THAN PENSION
 BENEFITS (OPEBS) (CONTINUED)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expenses as follows:

Year ended December 31:	
2021	\$ 934,413
2022	934,413
2023	934,413
2024	624,621
2025	-
Thereafter	<u>-</u>
Total	<u>\$ 3,427,860</u>

NOTE 12 – COVID-19 UNCERTAINTY

In early 2020, an outbreak of a novel strain of coronavirus was identified and infections have been found in a number of countries around the world, including the United States. The coronavirus and its associated impacts on supply chains, travel, employee productivity, and other economic activities have had, and may continue to have, a material effect on financial markets and economic activity. The extent of the impact of the coronavirus on the Borough's future operational and financial performance is currently uncertain and cannot be predicted.

REQUIRED SUPPLEMENTAL INFORMATION

**BOROUGH OF CLIFTON HEIGHTS
REQUIRED SUPPLEMENTAL INFORMATION – POLICE PENSION PLAN
SCHEDULE OF CHANGES IN THE NET
PENSION LIABILITY AND RELATED RATIOS
DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<u>Total Pension Liability:</u>							
Service cost	\$ 133,755	\$ 127,386	\$ 145,741	\$ 138,801	\$ 140,666	\$ 133,968	\$ 105,664
Interest	599,336	577,949	593,019	566,473	499,700	478,978	454,193
Differences between expected and actual experience	-	(517,109)	-	544,236	-	(73,550)	-
Changes of assumptions	-	-	-	19,111	-	136,909	-
Benefit payments, including refunds of member contributions	<u>(496,830)</u>	<u>(391,887)</u>	<u>(391,460)</u>	<u>(369,329)</u>	<u>(365,027)</u>	<u>(356,232)</u>	<u>(327,162)</u>
Net Changes in Total Pension Liability	236,261	(203,661)	347,300	899,292	275,339	320,073	232,695
Total Pension Liability – Beginning	<u>7,606,362</u>	<u>7,810,023</u>	<u>7,462,723</u>	<u>6,563,431</u>	<u>6,288,092</u>	<u>5,968,019</u>	<u>5,735,324</u>
Total Pension Liability – Ending (a)	<u>\$ 7,842,623</u>	<u>\$ 7,606,362</u>	<u>\$ 7,810,023</u>	<u>\$ 7,462,723</u>	<u>\$ 6,563,431</u>	<u>\$ 6,288,092</u>	<u>\$ 5,968,019</u>
<u>Plan Fiduciary Net Position:</u>							
Contributions – employer	\$ 224,370	\$ 224,593	\$ 240,000	\$ 172,314	\$ 177,467	\$ 230,141	\$ 299,757
Contributions – State Aid	108,324	112,651	103,056	82,589	78,744	78,417	77,454
Contributions – member	50,929	54,445	53,630	56,385	53,504	50,804	49,107
Net investment income	1,005,850	1,178,608	(396,649)	850,957	383,119	(64,107)	316,037
Benefit payments, including refunds of member contributions	(496,830)	(391,887)	(391,460)	(369,329)	(365,027)	(356,232)	(327,162)
Administrative expense	-	-	-	-	-	-	-
Net Change in Plan Fiduciary Net Position	892,643	1,178,410	(391,423)	792,916	327,807	(60,977)	415,193
Plan Fiduciary Net Position – Beginning	<u>6,888,988</u>	<u>5,710,578</u>	<u>6,102,001</u>	<u>5,309,085</u>	<u>4,981,278</u>	<u>5,042,255</u>	<u>4,627,062</u>
Plan Fiduciary Net Position – Ending (b)	<u>\$ 7,781,631</u>	<u>\$ 6,888,988</u>	<u>\$ 5,710,578</u>	<u>\$ 6,102,001</u>	<u>\$ 5,309,085</u>	<u>\$ 4,981,278</u>	<u>\$ 5,042,255</u>
Net Pension Liability – Ending (a-b)	<u>\$ 60,992</u>	<u>\$ 717,374</u>	<u>\$ 2,099,445</u>	<u>\$ 1,360,722</u>	<u>\$ 1,254,346</u>	<u>\$ 1,306,814</u>	<u>\$ 925,764</u>

**BOROUGH OF CLIFTON HEIGHTS
REQUIRED SUPPLEMENTAL INFORMATION – POLICE PENSION PLAN
SCHEDULE OF CHANGES IN THE NET
PENSION LIABILITY AND RELATED RATIOS (CONTINUED)
DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	99.2%	90.6%	73.1%	81.8%	80.9%	79.2%	84.5%
Covered Employee Payroll	\$ 1,121,128	\$ 1,120,000	\$ 1,170,976	\$ 1,018,014	\$ 1,033,468	\$ 1,009,452	\$ 890,170
Net Pension Liability as a Percentage of Covered Employee Payroll	5.4%	64.1%	179.3%	133.7%	121.4%	129.5%	104.0%
<u>Schedule of Borough's Contributions:</u>							
Actuarially determined contribution	\$ 332,694	\$ 337,244	\$ 340,696	\$ 254,903	\$ 256,211	\$ 308,558	\$ 377,211
Contributions in relation to the actuarially determined contribution	<u>332,694</u>	<u>337,244</u>	<u>343,056</u>	<u>254,903</u>	<u>256,211</u>	<u>308,558</u>	<u>377,211</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,360)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered employee payroll	\$ 1,121,128	\$ 1,120,000	\$ 1,170,976	\$ 1,018,104	\$ 1,033,468	\$ 1,009,452	\$ 890,170
Contributions as a percentage of covered employee payroll	29.67%	30.11%	29.3%	25.04%	24.79%	30.57%	42.38%
<u>Investment Returns</u>							
Annual money-weighted rate of return, net of investment expense	14.98%	21.06%	-6.66%	16.44%	7.91%	-1.30%	7.07%

**BOROUGH OF CLIFTON HEIGHTS
REQUIRED SUPPLEMENTAL INFORMATION – OPEB PLAN
SCHEDULE OF FUNDING PROGRESS
DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability:			
Service cost	\$ 505,311	\$ 388,339	\$ 369,847
Interest	452,033	644,945	627,311
Changes of benefit terms	-	-	-
Differences between expected and actual experience	(940,282)	-	-
Changes of assumptions	5,302,555	-	-
Benefit payments	<u>(520,770)</u>	<u>(515,485)</u>	<u>(508,128)</u>
Net Changes in Total OPEB Liability	4,798,847	517,799	489,030
Total OPEB Liability – Beginning	<u>18,814,204</u>	<u>18,296,405</u>	<u>17,807,375</u>
Total OPEB Liability – Ending (a)	<u>\$ 23,613,051</u>	<u>\$ 18,814,204</u>	<u>\$ 18,296,405</u>
Covered Payroll	<u>\$ 1,052,982</u>	<u>\$ 1,054,007</u>	<u>\$ 1,003,816</u>
Total OPEB Liability as a Percentage of Covered Payroll	2242.5%	1785.0%	1822.7%

(a) Until a full 10-year trend is compiled, the required information for the OPEB Plan is presented for as many years as are available.

SUPPLEMENTAL INFORMATION

BOROUGH OF CLIFTON HEIGHTS
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS

DECEMBER 31, 2020

	<u>Liquid Fuels</u>	<u>Recreation</u>	<u>Public Lighting</u>	<u>Special Fire</u>	<u>DCED Property Development</u>	<u>Totals (Memo Only)</u>
Assets						
Cash and cash equivalents	\$ 250,716	\$ 2,684	\$ -	\$ 35,501	\$ -	\$ 288,901
Taxes receivable (net of allowance for uncollectible)	-	2,317	-	15,185	-	17,502
Other assets	-	-	-	-	-	-
Due from other funds	<u>-</u>	<u>1,556</u>	<u>-</u>	<u>32,216</u>	<u>-</u>	<u>33,772</u>
TOTAL ASSETS	<u>\$ 250,716</u>	<u>\$ 6,557</u>	<u>\$ -</u>	<u>\$ 82,902</u>	<u>\$ -</u>	<u>\$ 340,175</u>
Liabilities						
Accounts payable	\$ 4,506	\$ 358	\$ -	\$ -	\$ -	\$ 4,864
Payable from restricted assets:						
Escrow	-	-	-	-	-	-
Escheat liability	-	1,500	-	-	-	1,500
Due to other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>4,506</u>	<u>1,858</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,364</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable taxes	<u>-</u>	<u>2,317</u>	<u>-</u>	<u>15,185</u>	<u>-</u>	<u>17,502</u>
TOTAL DEFERRED INFLOW OF RESOURCES	<u>-</u>	<u>2,317</u>	<u>-</u>	<u>15,185</u>	<u>-</u>	<u>17,502</u>
Fund Balances						
Fund balances:						
Non-spendable	-	-	-	-	-	-
Restricted	246,210	2,382	-	67,717	-	316,309
Committed for:						
Debt service	-	-	-	-	-	-
Capital projects	-	-	-	-	-	-
Assigned	-	-	-	-	-	-
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>246,210</u>	<u>2,382</u>	<u>-</u>	<u>67,717</u>	<u>-</u>	<u>316,309</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 250,716</u>	<u>\$ 6,557</u>	<u>\$ -</u>	<u>\$ 82,902</u>	<u>\$ -</u>	<u>\$ 340,175</u>

BOROUGH OF CLIFTON HEIGHTS

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND
BALANCE NON-MAJOR GOVERNMENTAL FUNDS**

FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Liquid Fuels</u>	<u>Recreation</u>	<u>Public Lighting</u>	<u>Special Fire</u>	<u>DCED Property Development</u>	<u>Totals (Memo Only)</u>
Revenues						
Real estate taxes (net)	\$ -	\$ 15,954	\$ -	\$ 155,548	\$ -	\$ 171,502
Investment income and rent	2,165	49	-	405	-	2,619
Intergovernmental revenue	161,478	-	-	30,914	-	192,392
Other income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>163,643</u>	<u>16,003</u>	<u>-</u>	<u>186,867</u>	<u>-</u>	<u>366,513</u>
Expenditures						
Public safety	-	-	-	180,914	-	180,914
Community development	-	-	-	-	-	-
Public works/highways	153,568	-	-	-	-	153,568
Culture and recreation	-	15,747	-	-	-	15,747
Capital outlay:						
Streets and highways	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>153,568</u>	<u>15,747</u>	<u>-</u>	<u>180,914</u>	<u>-</u>	<u>350,229</u>
Excess (deficiency) of revenues over expenditures	10,075	256	-	5,953	-	16,284
Other financing sources (uses):						
Operating transfer in	-	-	-	-	-	-
Operating transfers out	<u>-</u>	<u>(26)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(26)</u>
Net Change in Fund Balance	10,075	230	-	5,953	-	16,258
Fund Balance – Beginning	<u>236,135</u>	<u>2,152</u>	<u>-</u>	<u>61,764</u>	<u>-</u>	<u>300,051</u>
Fund Balance - Ending	<u>\$ 246,210</u>	<u>\$ 2,382</u>	<u>\$ -</u>	<u>\$ 67,717</u>	<u>\$ -</u>	<u>\$ 316,309</u>

**BOROUGH OF CLIFTON HEIGHTS
SANITATION FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGE IN
FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
REVENUES				
Real estate taxes (net)	\$ -	\$ -	\$ -	\$ -
Fees	517,000	517,000	490,172	(26,828)
Real estate transfer taxes	-	-	-	-
Other taxes	-	-	-	-
License permits and fees	300	300	-	(300)
Fines/forfeiture	-	-	-	-
Intergovernmental grants	1,000	1,000	19,766	18,766
Police revenue	-	-	-	-
Miscellaneous	-	-	-	-
Interest/investment	1,500	2,000	5,802	3,802
Total Revenues	<u>519,800</u>	<u>520,300</u>	<u>515,740</u>	<u>(4,560)</u>
EXPENDITURES				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Health and sanitation	-	-	-	-
License and inspection	-	-	-	-
Public works/highways/sanitation/sewers	534,081	534,081	411,074	123,007
Culture and recreation	-	-	-	-
Debt service:				
Principal	-	-	-	-
Issuance costs	-	-	-	-
Debt interest	-	-	-	-
Capital outlay:				
Public safety	-	-	-	-
Streets and highways	-	-	-	-
Total Expenditures	<u>534,081</u>	<u>534,081</u>	<u>411,074</u>	<u>123,007</u>
Excess (deficiency) of revenues over expenditures	(14,281)	(13,781)	104,666	(118,447)
Other financing sources (uses):				
Proceeds of debt	-	-	-	-
Refunding of debt	-	-	-	-
Operating transfer in	-	-	-	-
Operating transfer out	(36,200)	(36,200)	(36,200)	-
Total Other Financing Sources (Uses)	<u>(36,200)</u>	<u>(36,200)</u>	<u>(36,200)</u>	<u>-</u>
Net change in fund balance	<u>\$ (50,481)</u>	<u>\$ (49,981)</u>	68,466	<u>\$ (118,447)</u>
Fund Balance – Beginning			<u>514,743</u>	
Fund Balance - Ending			<u>\$ 583,209</u>	

**BOROUGH OF CLIFTON HEIGHTS
SEWER FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGE IN
FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
REVENUES				
Real estate taxes (net)	\$ -	\$ -	\$ -	\$ -
Fees	970,000	970,000	1,023,013	53,013
Real estate transfer taxes	-	-	-	-
Other taxes	-	-	-	-
License permits and fees	-	-	-	-
Fines and forfeitures	-	-	-	-
Intergovernmental grants	-	-	-	-
Police revenue	-	-	-	-
□ Miscellaneous	210,000	210,000	-	(210,000)
Interest/investment	2,000	2,000	10,260	8,260
Total Revenues	<u>1,182,000</u>	<u>1,182,000</u>	<u>1,033,273</u>	<u>(148,727)</u>
EXPENDITURES				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Health and sanitation	-	-	-	-
License and inspection	-	-	-	-
Public works/highways/sanitation/sewers	893,000	893,000	1,039,281	(146,281)
Culture and recreation	-	-	-	-
Debt service:				
Principal	-	-	-	-
Issuance costs	-	-	-	-
Debt interest	-	-	-	-
Capital outlay:				
Public safety	-	-	-	-
Streets and highways	-	-	-	-
Total Expenditures	<u>893,000</u>	<u>893,000</u>	<u>1,039,281</u>	<u>(146,281)</u>
Excess (deficiency) of revenues over expenditures	289,000	289,000	(6,008)	295,008
Other financing sources (uses):				
Proceeds of debt	-	-	-	-
Refunding of debt	-	-	-	-
Operating transfer in	-	-	-	-
Operating transfer out	(21,200)	(21,200)	(21,200)	-
Total Other Financing Sources (Uses)	<u>(21,200)</u>	<u>(21,200)</u>	<u>(21,200)</u>	<u>-</u>
Net change in fund balance	<u>\$ 267,800</u>	<u>\$ 267,800</u>	(27,208)	<u>\$ 295,008</u>
Fund Balance – Beginning			<u>2,173,564</u>	
Fund Balance - Ending			<u>\$ 2,146,356</u>	

**BOROUGH OF CLIFTON HEIGHTS
SINKING FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGE IN
FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
REVENUES				
Real estate taxes (net)	\$ 54,405	\$ 54,405	\$ 52,269	\$ (2,136)
Real estate transfer taxes	-	-	-	-
Other taxes	-	-	-	-
License permits and fees	-	-	-	-
Fines/forfeiture	-	-	-	-
Intergovernmental grants	-	-	-	-
Police revenue	-	-	-	-
Miscellaneous	-	-	-	-
Interest/investment	-	-	1,248	1,248
Total Revenues	<u>54,405</u>	<u>54,405</u>	<u>53,517</u>	<u>(888)</u>
EXPENDITURES				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Health and sanitation	-	-	-	-
License and inspection	-	-	-	-
Public works/highways/sanitation/sewers	-	-	-	-
Culture and recreation	-	-	-	-
Debt service:				
Principal	87,194	87,194	179,808	(92,614)
Issuance costs	5,000	5,000	-	5,000
Debt interest	57,661	57,661	53,029	4,632
Capital outlay:				
General government	-	-	-	-
Licenses and inspection	-	-	-	-
Public safety	-	-	-	-
Streets and highways	-	-	-	-
Total Expenditures	<u>149,855</u>	<u>149,855</u>	<u>232,837</u>	<u>(82,982)</u>
Excess (deficiency) of revenues over expenditures	(95,450)	(95,450)	(179,320)	83,870
Other financing sources (uses):				
Proceeds of debt	-	-	-	-
Refunding of debt	-	-	-	-
Operating transfer in	95,450	95,450	187,030	(91,580)
Operating transfer out	-	-	-	-
Total Other Financing Sources (Uses)	<u>95,450</u>	<u>95,450</u>	<u>187,030</u>	<u>(91,580)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	7,710	<u>\$ (7,710)</u>
Fund Balance – Beginning			<u>174,012</u>	
Fund Balance - Ending			<u>\$ 181,722</u>	