

2022 MUNICIPAL
ANNUAL AUDIT AND
FINANCIAL REPORT

EAST BRADFORD TOWNSHIP
CHESTER COUNTY

MG&Co

Mingis, Gutowski & Company, LLP

CERTIFIED PUBLIC ACCOUNTANTS

MINGIS, GUTOWSKI & COMPANY, LLP

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INDEPENDENT AUDITORS' REPORT

Board of Supervisors
East Bradford Township
East Bradford, PA 19380

Opinion

We have audited the accompanying financial statements included in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, of East Bradford Township as of December 31, 2022 and for the year then ended.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of East Bradford Township, as of December 31, 2022, and the revenues it received and expenditures it paid for the year then ended, in accordance with the financial reporting provisions of the PA Department of Community and Economic Development.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of East Bradford Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter - Basis of Accounting

East Bradford Township's policy is to prepare its financial statements for inclusion in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and budget laws of the Department of Community and Economic Development, which is a special purpose framework other than accounting principles generally accepted in the United States of America. As permitted by DCED, East Bradford Township prepares its annual audit and financial report on the modified cash basis of accounting; consequently, certain revenue and related assets are recognized when received rather than when earned and certain expenditures are recognized when paid rather than when the liability is incurred. Additionally, in accordance with the prescribed accounting practices permitted by DCED, East Bradford Township does not include footnote disclosures. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the PA Department of Community and Economic Development. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of East Bradford Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about East Bradford Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Restriction on Use

This report is intended solely for the information and use management and the Supervisors of East Bradford Township and for filing with the Department of Community and Economic Development and the Office of the Prothonotary and should not be used by anyone other than these specified parties.

Mingis, Gutowski & Company, LLP

Media, Pennsylvania
March 29, 2023

DCED-CLGS-30 (9-09)

Received by DCED: 03/31/2023

Approved by DCED:

Department of Community & Economic Development
Governor's Center for Local Government Services
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225
Ph: 888-223-6837 | fax: 717-783-1402

**2022 MUNICIPAL ANNUAL AUDIT
AND
FINANCIAL REPORT**

150245 EAST BRADFORD TWP, CHESTER COUNTY



BALANCE SHEET

DCED-CLGS-30 (9-09)

EAST BRADFORD TWP, CHESTER COUNTY BALANCE SHEET December 31, 2022

	Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		General Fixed Assets	General Long Term Debt	
Assets and Other Debits										
100-120 Cash and Investments	4,554,796	1,741,735	6,134,483		782,621					13,213,635
140-144 Tax Receivable										
121-129, 145-149 Accounts Receivable (excluding taxes)										
130.00 Due From Other Funds										
131-139, 150-159 Other Current Assets	45,343									45,343
160-169 Fixed Assets										
180-189 Other Debits								9,955,000		9,955,000
Total Assets and Other Debits	4,600,139	1,741,735	6,134,483		782,621			9,955,000		23,213,978

Liabilities and Other Credits	
210-229 Payroll Taxes and Other Payroll Withholdings	
200-209, 231-239 All Other Current Liabilities	45,343
230.00 Due To Other Funds	
	45,343

EAST BRADFORD TWP, CHESTER COUNTY
BALANCE SHEET
December 31, 2022

	Governmental Funds			Proprietary Funds			Fid. Fund	Account Groups		Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		Trust and Agency	General Fixed Assets	
Liabilities and Other Credits										
260-269 Long-Term-Liabilities									9,072,000	9,072,000
240-259 Current Portion of Long-Term Debt and Other Credits									883,000	883,000
Total Liabilities and Other Credits	45,343								9,955,000	10,000,343

Fund and Account Group Equity	
281-284 Contributed Capital	
290.00 Investment in General Fixed Assets	
270-289 Fund Balance / Retained Earnings on 12/31	4,554,796
291-299 Other Equity	1,741,735
Total Fund and Account Group Equity	4,554,796
	1,741,735
	6,134,483
	782,621
	13,213,635

TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY	23,213,978
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EAST BRADFORD TWP, CHESTER COUNTY
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2022

	Governmental Funds					Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Proprietary Funds Enterprise Internal Service		
	285,351	362,189					647,540
Total State							

REVENUES

State	
355.00	All Other State Shared Revenues and Entitlements
356.00	State Payments in Lieu of Taxes
	Total State
Local Government Units	
357.03	Highways and Streets
357.00	All Other Local Governmental Units Capital and Operating Grants
	1,342,532
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes
	48,992
	Total Local Government Units
	1,342,532
	1,391,524

Charges for Service	
361.00	General Government
	3,425
362.00	Public Safety
	204,773
363.20	Parking
363.00	All Other Charges for Highway & Street Services
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity / fee, etc.)
	243,809
364.30	Solid Waste Collection and Disposal Charge (trash)
	6,950
364.60	Host Municipality Benefit Fee for Solid Waste Facility
	555
365.00	All Other Charges for Sanitation Services
	555
366.00	Health
366.00	Human Services
367.00	Culture and Recreation
	32,004
368.00	Airports
	3,425
	204,773
	243,809
	6,950
	555
	555
	32,004
	32,004

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2022

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency		

REVENUES

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service		102,209					102,209
	Total Charges for Service	247,707	102,209		243,809			593,725

Unclassified Operating Revenues

383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors		6,695					6,695
388.00	Fiduciary Fund Pension Contributions							
389.00	All Other Unclassified Operating Revenues	1,847	704					2,551
	Total Unclassified Operating Revenues	1,847	6,695					9,246

Other Financing Sources

391.00	Proceeds of General Fixed Asset Disposition		994,951					1,016,326
392.00	Interfund Operating Transfers	167,500		1,211,855				1,379,355
393.00	Proceeds of General Long-Term Debt							
394.00	Proceeds of Short Term-Debt							

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2022

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency		

REVENUES

Other Financing Sources		Total Other Financing Sources	
395.00	Refunds of Prior Year Expenditures	70,964	70,964
		238,464	2,466,645
		994,951	1,233,230
		1,233,230	

TOTAL REVENUES

7,360,361	2,703,554	1,960,031	249,679	12,273,625
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EXPENDITURES

General Government

400.00	Legislative (Governing) Body	77,109						77,109
401.00	Executive (Manager or Mayor)	136,267						136,267
402.00	Auditing Services / Financial Administration	129,665	520					130,185
403.00	Tax Collection							
404.00	Solicitor / Legal Services	44,997			1,620			46,617
405.00	Secretary / Clerk							
406.00	Other General Government Administration	131,077						131,077
407.00	IT-Networking Services-Data Processing	82,282	79,125					161,407
408.00	Engineering Services	151,833			2,938			154,771
409.00	General Government Buildings and Plant	72,110	68,189					140,299
		825,340	147,834		4,558			977,732

Total General Government

Public Safety

410.00	Police	1,588,280						1,620,116
411.00	Fire	406,144	31,836					406,144
412.00	Ambulance / Rescue	39,000						39,000
413.00	UCC and Code Enforcement	71,127						71,127

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2022

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency		

EXPENDITURES

Culture and Recreation	
455.00	Shade Trees
456.00	Libraries
457.00	Civil and Military Celebrations
458.00	Senior Citizens' Centers
459.00	All Other Culture and Recreation
	Total Culture and Recreation

Community Development	
461.00	Conservation of Natural Resources
462.00	Community Development and Housing
463.00	Economic Development
464.00	Economic Opportunity
465-469	All Other Community Development
	Total Community Development

Debt Service	
471.00	Debt Principal (short-term and long-term)
472.00	Debt Interest (short-term and long-term)
475.00	Fiscal Agent Fees
	Total Debt Service

Employer Paid Benefits and Withholding Items	
481.00	Employer Paid Withholding Taxes and Unemployment Compensation
482.00	Judgments and Losses
483.00	Pension / Retirement Fund Contributions

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES
 December 31, 2022

General Fund	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency		

EXPENDITURES

Employer Paid Benefits and Withholding Items

484.00	20,956							20,956
487.00	349,870							349,870
Total Employer Paid Benefits and Withholding Items	612,593							612,593

Insurance

486.00	104,683							104,683
Total Insurance	104,683							104,683

Unclassified Operating Expenditures

488.00								
489.00								
Total Unclassified Operating Expenditures								

Other Financing Uses

491.00								
492.00	1,211,855	130,000			5,000			1,379,355
493.00								
Total Other Financing Uses	1,211,855	130,000			5,000			1,379,355

TOTAL EXPENDITURES

6,010,292	1,681,567	1,507,168		99,864				9,298,891
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES

1,350,069	1,021,987	452,863		149,815				2,974,734
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EAST BRADFORD TWP
December 31, 2022

DEBT STATEMENT											
OUTSTANDING BONDS AND NOTES											
Listed below are currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.											
Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
G.O. Bond	Bond	2017	2028	4,090,000	3,955,000		485,000		3,470,000		3,470,000
G. O. Note	Note	2020	2040	6,100,000	6,099,000		1,000		6,098,000		6,098,000
Revenue Bonds and Notes											
Guaranteed Revenue Note	Note	2002	2023	12,000,000	770,000		383,000		387,000		387,000
Lease Rental Debt											
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding

9,955,000

Capitalized lease obligations

0

Net debt

9,955,000

EAST BRADFORD TWP, CHESTER County
STATEMENT OF CAPITAL EXPENDITURES
 December 31, 2022

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government	147,314		147,314
Health			
Housing			
Libraries			
Mass Transit			
Parks		163,932	163,932
Police	31,836		31,836
Recreation			
Sewer			
Solid Waste			
Streets / Highways	757,817	468,755	1,226,572
Water			
Other: Property Acquisition	169,666		169,666
TOTAL CAPITAL EXPENDITURES	1,106,633	632,687	1,739,320

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

1,248,031

Independent Public Accountant/Certified Public Accountant Submission Page
Opinion page was provided in lieu of signature page.

SIGNATURE AND VERIFICATION

Signed: JOHN R. HANNA, III Appointed Auditor/CPA

December 31, 2022

NOTES / COMMENTS

Other Current Assets and Other Current Liabilities represent deposits of \$45,343 held on behalf of developers.
Conservation of Natural Resources included \$171,599 to acquire property for open space.
General Fixed Asset Dispositions includes \$994,951 relating to the sale of property located at 1001 Skeip Road, West Chester, PA 19380.
General Fixed Asset Dispositions includes \$21,375 relating to the sales of 2003 Dump Truck, 2012 ExMark Zero Turn Mower, and Three Point Hitch Post Hole Digger with Two Bits.